

The Gazette of Meghalaya

EXTRAORDINARY

PUBLISHED BY AUTHORITY

No. 204

Shillong, Thursday, November 12, 2020

21st Kartika, 1942 (S. E.)

PART-V

GOVERNMENT OF MEGHALAYA MEGHALAYA LEGISLATIVE ASSEMBLY SECRETARIAT

NOTIFICATION

The 12th November, 2020.

No.LB.124/LA/2020/3.– The Meghalaya Appropriation (No. IV) Bill, 2020 introduced in the Meghalaya Legislative Assembly on the 12th November, 2020 together with the statement of objects and reasons is published under Rule 71 of the Rules of Procedure and Conduct of Business in the Meghalaya Legislative Assembly for general information.

THE MEGHALAYA APPROPRIATION (No. IV) BILL, 2020

Α

BILL

to authorise payment and appropriation of certain further sums from and out of the

Consolidated Fund of Meghalaya for the services of Financial Year ending on the thirty first day of March, 2021.

Be it enacted by the Legislature of the State of Meghalaya in the Seventy First Year of the Republic of India as follows:-

Short title.

1. (1) This Act may be called the Meghalaya Appropriation (No. IV) Act, 2020.

Withdrawal of ₹ 641,84,91,266 from and out of the Consolidated Fund of Meghalaya for the financial year 2020-2021.

2. From and out of the Consolidated Fund of Meghalaya there may be paid and applied sums not exceeding those specified in Column (3) of the Schedule amounting in the aggregate to the sums of ₹ 641,84,91,266/- (Rupees six hundred and forty one crore eighty four lakh ninety one thousand two hundred and sixty six) only towards defraying the several charges which will come in course of payment during the financial year ending on the thirty first day of March 2021 in respect of the services specified in Column (2) of the Schedule.

Appropriation.

The sums authorised to be withdrawn from and out of the Consolidated Fund of Meghalaya by this Act, shall be appropriated for the services and purposes expressed in the Schedule in relation to the financial year 2020-2021.

Schedule (See Section 2 & 3)

(1)	(2)		Schedule (See (3)	<u>secuon 2 & 3)</u>
(1)	(2)	Su	ms not exceeding	
	_			
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total
· ·		(Rupees)	(Rupees)	(Rupees)
	Revenue			
01	2011 PARLIAMENT/STATE/UNION TERRITORY LEGISLATURE			
	2058 STATIONERY AND PRINTING			
	Total Revenue			
-	Capital			
	4058 CAPITAL OUTLAY ON STATIONERY & PRINTING			
	4216 CAPITAL OUTLAY ON HOUSING			
	Total Capital			
	Total of Grant 01			
	Revenue			
02	2012 GOVERNOR			
	Total Revenue			
	Capital			
	4216 CAPITAL OUTLAY ON HOUSING			
	Total Capital			
	Total of Grant 02			
	Revenue	-		
03	2013 COUNCIL OF MINISTERS	7,00,00,000		7,00,00,000
	2052 SECRETARIAT - GENERAL SERVICES			
	2070 OTHER ADMINISTRATIVE SERVICES			
	Total Revenue	7,00,00,000		7,00,00,000
	Total of Grant 03	7,00,00,000		7,00,00,000
-	Revenue			
04	2014 ADMINISTRATION OF JUSTICE			
	Total Revenue			
	Total of Grant 04			<u> </u>
	Revenue ,	··· ·		
05	2015 ELECTIONS			
U3	Total Revenue			
	Total of Grant 05			
	Revenue		 	
06	2029 LAND REVENUE			
	2245 RELIEF ON ACCOUNT OF NATURAL CALAMITIES			
	2250 OTHER SOCIAL SERVICES			
	2552 NORTH EASTERN AREAS			

(1)	(2)	(3) Sums not exceeding			
			ums not exceeding		
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total	
		(Rupees)	(Rupees)	(Rupees)	
	3475 OTHER GENERAL ECONOMIC SERVICES				
	Total Revenue				
	Capital				
	4250 CAPITAL OUTLAY ON OTHER SOCIAL SERVICES				
	6225 LOANS FOR WELFARE OF SC/ST AND OBC				
	6250 LOANS FOR OTHER SOCIAL SERVICES				
	6401 LOANS FOR CROP HUSBANDRY				
	Total Capital Total of Grant 06				
	Revenue		 		
07	2030 STAMPS AND REGISTRATION				
07	Total Revenue				
	Total of Grant 07				
	Revenue	~**			
08	2039 STATE EXCISE				
	Total Revenue Total of Grant 08		+		
	Revenue				
09	2040 TAXES ON SALES, TRADE ETC.				
	2045 OTHER TAXES AND DUTIES ON COMMODITIES AND SERVICES				
	Total Revenue Total of Grant 09			<u> </u>	
	Revenue				
	2041 TAXES ON VEHICLES				
10			1		
	2070 OTHER ADMINISTRATIVE SERVICES				
	2552 NORTH EASTERN AREAS				
	3055 ROAD TRANSPORT				
	Total Revenue Capital				
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS				
	5053 CAPITAL OUTLAY ON CIVII. AVIATION				
	5055 CAPITAL OUTLAY ON ROAD TRANSPORT				
	Total Capital				
	Total of Grant 10				
11	Revenue 2045 OTHER TAXES AND DUTIES ON COMMODITIES AND SERVICES				

(1)	(2)	(3) Sums not exceeding		
_				
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total
		(Rupees)	(Rupees)	(Rupees)
	2501 SPECIAL PROGRAMMES FOR RURAL DEVELOPMENT	-		
	2552 NORTH EASTERN AREAS			
	2801 POWER	40,00,00,000		40,00,00,00
	2810 NEW AND RENEWABLE ENERGY	7,7,7,7,7,7		
	Total Revenue	40,00,00,000		40,00,00,000
	Capital			
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS			
	4801 CAPITAL OUTLAY ON POWER PROJECTS			
:	6801 LOANS FOR POWER PROJECTS			
	Total Capital Total of Grant 11	40,00,00,000		40,00,00,00
	Revenue	10,00,00,00		
12	2047 OTHER FISCAL SERVICES			
	Total Revenue Total of Grant 12			
	Revenue			
13	2013 COUNCIL OF MINISTERS			
	2052 SECRETARIAT - GENERAL SERVICES			
	2251 SECRETARIAT - SOCIAL SERVICES			
	3451 SECRETARIAT - ECONOMIC SERVICES			
	Total Revenue Capital			
	5275 CAPITAL OUTLAY ON OTHER COMMUNICATION SERVICES			
	Total Capital			
	Total of Grant 13			
	Revenue			
14	2053 DISTRICT ADMINISTRATION			
	2070 OTHER ADMINISTRATIVE SERVICES			
	Total Revenue			
	Total of Grant 14			
15	Revenue 2054 TREASURY AND ACCOUNTS ADMINISTRATION	2,65,00,000		2,65,00,000
	Total Revenue	2,65,00,000		2,65,00,000
	Total of Grant 15	2,65,00,000		2,65,00,000
Ж	Revenue 2055 POLICE	7,66,23,536		7,66,23,536

(1)	(2)	(3) Sums not exceeding			
					
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total	
		(Rupees)	(Rupees)	(Rupees)	
	2070 OTHER ADMINISTRATIVE SERVICES	5,48.65.320		5,48,65,320	
	2216 HOUSING				
	Total Revenue	13,14,88,856		13,14,88,856	
	Capital 4055 CAPITAL OUTLAY ON POLICE	5 55 55 55		F 80 60 600	
	4059 CAPITAL OUTLAY ON PUBLIC WORKS	5,89,00,000		5,89,00,000	
	4216 CAPITAL OUTLAY ON HOUSING				
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS				
	Total Capital Total of Grant 16	5.89,00,000 19,03,88,856		5,89,00,000	
	Revenue	19,03,66,650		19,03,88,856	
	2056 JAILS				
17	Total Revenue			· · · ·	
	Capital]		
	4059 CAPITAL OUTLAY ON PUBLIC WORKS				
	Total Capital	-			
	Total of Grant 17				
	Revenue	·			
18	2058 STATIONERY AND PRINTING				
	Total Revenue				
	Capital 4058 CAPITAL OUTLAY ON STATIONERY &				
	PRINTING 4216 CAPITAL OUTLAY ON HOUSING				
	Total Capital				
	Total of Grant 18				
	Revenue				
19	2052 SECRETARIAT - GENERAL SERVICES				
	2059 PUBLIC WORKS	3,86,10,969		3,86,10,969	
	2203 TECHNICAL EDUCATION				
	2204 SPORT AND YOUTH SERVICES				
	2205 ART AND CULTURE				
	2216 HOUSING				
	Total Revenue	3,86,10,969		3,86,10,969	
	Capital AGEO, CARITAL OUTLAN ON BURLIC WORKS				
	4059 CAPITAL OUTLAY ON PUBLIC WORKS	5,00,00,000		5,00,00,000	
	4202 CAPITAL OUTLAY ON EDUCATION, SPORTS,ART AND CULTURE				

(1)	(2)	(3) Sums not exceeding			
		Su	uns not exceeding		
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total	
		(Rupees)	(Rupees)	(Rupees)	
	4210 CAPITAL OUTLAY ON MEDICAL & PUBLIC HEALTH				
	4216 CAPITAL OUTLAY ON HOUSING				
	4403 CAPITAL OUILAY ON ANIMAL HUSBANDRY				
	4404 CAPITAL OUTLAY ON DAIRY DEVELOPMENT				
	Total Capital	5,00,00,000	1	5,00,00,000	
	Total of Grant 19	8,86,10,969	•	8,86,10,969	
	Revenue				
20	2070 OTHER ADMINISTRATIVE SERVICES	22,69.369		22,69,369	
	Total Revenue Capital	22,69,369		22,69,369	
	4059 CAPITAL OUTLAY ON PUBLIC WORKS				
	Total Capital				
	Total of Grant 20	22,69,369		22,69,369	
-	Revenue				
21	2075 MISCELLANEOUS GENERAL SERVICES				
	2202 GENERAL EDUCATION				
	2203 TECHNICAL EDUCATION				
	2204 SPORT AND YOUTH SERVICES				
	2236 NUTRITION				
	2552 NORTH EASTERN AREAS				
	Total Revenue				
	Capital				
	4202 CAPITAL OUTLAY ON EDUCATION, SPORTS,ART AND CULTURE				
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS				
	6202 LOANS FOR EDUCATION, SPORTS, ART AND CULTURE				
	Total Capital				
_	Total of Grant 21				
	Revenue				
22	2070 OTHER ADMINISTRATIVE SERVICES	2,79,28,705		2,79,28,705	
	2216 HOUSING	2,50,00,000		2,50,00,000	
	2235 SOCIAL SECURITY AND WELFARE				
	3454 CENSUS, SURVEY AND STATISTICS				
	Total Revenue	5,29,28,705		5,29,28,705	
	Total of Grant 22	5,29,28,705		5,29,28,705	
	Revenue				

(1)	(2)	<u></u>	(3)	
		Su	ıms not exceeding	
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total
		(Rupees)	(Rupees)	(Rupees)
23	2070 OTHER ADMINISTRATIVE SERVICES			
	2251 SECRETARIAT - SOCIAL SERVICES			
	Total Revenue			
	Total of Grant 23	<u></u>		
24	Revenue 2071 PENSIONS AND OTHER RETTREMENT BENEFITS			
	2235 SOCIAL SECURITY AND WELFARE			
	Total Revenue Total of Grant 24			
	Revenue			
25	2075 MISCELLANEOUS GENERAL SERVICES		1	
	Total Revenue	<u> </u>		
	Total of Grant 25			
	Revenue			
26	2210 MEDICAL AND PUBLIC HEALTH	87,90,49,683		87,90,49,683
	2211 FAMILY WELFARE			
	2552 NORTH EASTERN AREAS			
	Total Revenue	87,90,49,683		87,90,49,683
	Capital 4210 CAPITAL OUTLAY ON MEDICAL & PUBLIC HEALTH			
-	4211 CAPITAL OUTLAY ON FAMILY WELFARE			
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS Total Capital			
	Total of Grant 26	87,90,49,683		87,90,49,683
	Revenue			
227	2215 WATER SUPPLY AND SANITATION	32,50,00,000		32,50,00,000
	2216 HOUSING			
	2552 NORTH EASTERN AREAS			
	Total Revenue	32,50,00,000		32,50,00,000
	Capital			
	4215 CAPITAL OUTLAY ON WATER SUPPLY AND SANITATION.			
	4216 CAPITAL OUTLAY ON HOUSING			
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS			
	Total Capital	10 50 00 000		22 50 00 000
	Total of Grant 27	32,50,00,000		32,50,00,000
	Revenue			

(1)	(2)		(3)	
		Su	ıms not exceeding	*****
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total
		(Rupees)	(Rupees)	(Rupees)
28	2216 HOUSING			
	Total Revenue Capital			,, <u>,</u>
	4216 CAPITAL OUTLAY ON HOUSING			
	6216 LOANS FOR HOUSING Total Capital			
	Total of Grant 28			
	Revenue			
29	2216 HOUSING			
	2217 URBAN DEVELOPMENT			
	2552 NORTH EASTERN AREAS			
	Total Revenue			
	Capital			
	4216 CAPITAL OUTLAY ON HOUSING			
	4217 CAPITAL OUTLAY ON URBAN DEVELOPMENT			
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS			
	6217 LOANS FOR URBAN DEVELOPMENT		:	
	Total Capital			
	Total of Grant 29			
30	Revenue 2220 INFORMATION AND PUBLICITY	2,00,00,000		2,00,00,000
	2552 NORTH EASTERN AREAS			
	Total Revenue	2,00,00,000		2,00,00,000
	Capital			
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS		1	
	Total Capital			
	Total of Grant 30	2,00,00,000		2,00,00,000
	Revenue			
31	2230 LABOUR EMPLOYMENT AND SKILL DEVELOPMENT	13,87,31,100		13,87,31,100
_	Total Revenue Total of Grant 31	13,87,31,100 13.87,31,100	-	13,87,31,100
312	Revenue 2552 NORTH EASTERN AREAS			
	3456 CIVIL SUPPLIES			
	Total Revenue			
	Capital 4408 CAPITAL OUTLAY ON FOOD STORAGE AND WAREHOUSING			

(1)	(2)	(3)		
		Sums not exceeding		
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total
		(Rupees)	(Rupees)	(Rupees)
	Total Capital			
.,	Total of Grant 32			
	Revenue 2053 DISTRICT ADMINISTRATION			
33				
	2062 VIGILANCE			
	2070 OTHER ADMINISTRATIVE SERVICES			
	2075 MISCELLANEOUS GENERAL SERVICES			
	2235 SOCIAL SECURITY AND WELFARE			
	Total Revenue			
	Capital 6235 -LOANS FOR SOCIAL SECURITY AND			
	WELFARE			
	Total Capital Total of Grant 33			
	Revenue			
34	2225 WELFARE OF SCHEDULE CASTES, SCHEDULES TRIBES,OTHER BACKWARD CLASSES AND MINORITIES			
	2235 SOCIAL SECURITY AND WELFARE			
	2236 NUTRITION			
	2552 NORTH EASTERN AREAS			
	Total Revenue			
	Capital			
	4059 CAPITAL OUTLAY ON PUBLIC WORKS			
	4235 CAPITAL OUTLAY ON SOCIAL SECURITY & WELFARE			
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS			
	6225 LOANS FOR WELFARE OF SC/ST AND OBC			
	Total Capital			
	Total of Grant 34			
	Revenue			
35	2225 WELFARE OF SCHEDULE CASTES, SCHEDULES TRIBES,OTHER BACKWARD CLASSES AND MINORITIES			
	2235 SOCIAL SECURITY AND WELFARE			
	2552 NORTH FASTERN AREAS			
	Total Revenue	<u>. </u>		
	Capital CANG FOR MINISTER OF SECURE AND			
	6225 LOANS FOR WELFARE OF SC/ST AND OBC			
	Total Capital			

(1)		(3) Sums not exceeding			
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total	
		(Rupees)	(Rupees)	(Rupees)	
	Total of Grant 35		1		
	Revenue				
36	2070 OTHER ADMINISTRATIVE SERVICES				
	2075 MISCELLANEOUS GENERAL SERVICES				
	2235 SOCIAL SECURITY AND WELFARE				
	Total Revenue		+		
	Total of Grant 36				
	Revenue				
37	2250 OTHER SOCIAL SERVICES				
3,	2552 NORTH EASTERN AREAS				
	3451 SECRETARIAT - ECONOMIC SERVICES	****			
	Total Revenue Total of Grant 37				
					
	Revenue				
38	2552 NORTH EASTERN AREAS			•	
	3451 SECRETARIAT - ECONOMIC SERVICES				
	Total Revenue Capital				
	5475 CAPITAL OUTLAY ON OTHER				
	GENERAL ECONOMIC SERVICES Total Capital		-		
	Total of Grant 38				
	Revenue			<u> </u>	
39	2425 CO-OPERATION				
	2435 OTHER AGRICULTURAL PROGRAMMES				
	2552 NORTH EASTERN AREAS				
	Total Revenue				
	Capital				
	4425 CAPITAL OUTLAY ON CO- OPERATION				
	4435 CAPITAL OUTLAY ON OTHER AGRICULTURAL PROGRAMMES				
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS				
	6425 LOANS FOR CO-OPERATION				
	Total Capital				
	Total of Grant 39				
	Revenue				
40	2552 NORTH EASTERN AREAS				
	3451 SECRETARIAT - ECONOMIC SERVICES				

(1)	(2)	(3) Sums not exceeding			
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total	
		(Rupees)	(Rupees)	(Rupees)	
	Total Revenue Capital				
	4552 CAPITAL OUILAY ON NORTH EASTERN AREAS				
	Total Capital				
	Total of Grant 40				
	Revenue				
41	3454 CENSUS, SURVEY AND STATISTICS				
	Total Revenue				
	Total of Grant 41				
	Revenue				
42	2216 HOUSING				
	3475 OTHER GENERAL ECONOMIC SERVICES				
	Total Revenue				
	Capital				
	4216 CAPITAL OUTLAY ON HOUSING				
	Total Capital				
	Total of Grant 42				
	Revenue				
43	2216 HOUSING				
	2401 CROP HUSBANDRY				
	2408 FOOD STORAGE AND WAREHOUSING				
	2415 AGRICULTURAL RESEARCH AND EDUCATION				
	2435 OTHER AGRICULTURAL PROGRAMMES				
	2552 NORTH EASTERN AREAS				
	2702 MINOR IRRIGATION				
	Total Revenue Capital				
	4216 CAPITAL OUTLAY ON HOUSING				
	4401 CAPITAL OUTLAY ON CROP HUSBANDRY (SHARE CAPITAL)				
	4416 INVESTMENTS IN AGRICULTURAL FINANCIAL INST.				
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS				
	Total of Crant 42		 		
	Total of Grant 43				
	Revenue				
44	2701 MEDIUM IRRIGATION				
	2711 FLOOD CONTROL AND DRAINAGE				

	1			
`momt		Sı	ıms not exceeding	
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total
		(Rupees)	(Rupees)	(Rupees)
	Total Revenue			·
	Capital			
	4701 CAPITAL OUTLAY ON MEDIUM IRRIGATION			
	4711 CAPITAL OUTLAY ON FLOOD CONTROL PROJECTS			
	Total Capital Total of Grant 44			
	Revenue 2216 HOUSING			
45	2216 HOUSING			
	2402 SOIL AND WATER CONSERVATION			
	2415 AGRICULTURAL RESEARCH AND EDUCATION			
	2552 NORTH EASTERN AREAS			
	Total Revenue Capital			
	4216 CAPITAL OUTLAY ON HOUSING			
	4402 CAPITAL OUTLAY ON SOIL AND WATER CONSERVATION			
-	Total Capital Total of Grant 45			
	Revenue			
46	2501 SPECIAL PROGRAMMES FOR RURAL DEVELOPMENT			
	2552 NORTH EASTERN AREAS			
	2575 OTHER SPECIAL AREA PROGRAMMES			
	Total Revenue			
j	Capital			
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS			
	Total Capital Total of Grant 46			
	Revenue			
47	2216 HOUSING	1,62,34,000		1,62,34,000
71/	2235 SOCIAL SECURITY AND WELFARE	1,62,34,000		1,02,34,000
	2403 ANIMAL HUSBANDRY	23,42,39,000		23,42,39,000
	2415 AGRICULTURAL RESEARCH AND EDUCATION	29,56,000		29,56,000
	2552 NORTH EASTERN AREAS			
	Total Revenue	25,34,29,000		25,34,29,000
	Capital 4059 CAPITAL OUTLAY ON PUBLIC WORKS			

(1)	(2)		(3)	
		Su	ms not exceeding	
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total
		(Rupees)	(Rupees)	(Rupees)
	4403 CAPITAL OUTLAY ON ANIMAL HUSBANDRY			
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS			
	6225 LOANS FOR WELFARE OF SC/ST AND OBC			
	6403 LOANS FOR ANIMAL HUSBANDARY			
	Total Capital			***
	Total of Grant 47	25,34,29,000		25,34,29,000
	Revenue			
48	2216 HOUSING	76,44,000		76,44,000
	2404 DAIRY DEVELOPMENT	16,06,000		16,06,000
	2415 AGRICULTURAL RESEARCH AND EDUCATION			
	Total Revenue	92,50,000		92,50,000
	Total of Grant 48	92,50,000		92,50,000
	Revenue			
49	2216 HOUSING			
	2405 FISHERIES	4,30,00,000		4,30,00,000
	2415 AGRICULTURAL RESEARCH AND EDUCATION			
	2552 NORTH EASTERN AREAS			
	Total Revenue	4,30,00,000		4,30,00,000
	Capital 4216 CAPITAL OUTLAY ON HOUSING			
1	4405 CAPITAL OUTLAY ON FISHERIES			
1	Total Capital			
	Total of Grant 49	4,30,00,000		4,30,00,000
	Revenue			
50	2406 FORESTRY AND WILDLIFE	33,97,09,687		33,97,09,687
	2415 AGRICULTURAL RESEARCH AND EDUCATION			
	2552 NORTH EASTERN AREAS			
	Total Revenue Capital	33,97,09,687		33,97,09,687
	4406 CAPITAL OUTLAY ON FORESTRY AND WILD LIFE			
	8121 GENERAL AND OTHER RESERVE FUNDS			
	8336 CIVIL DEPOSITS	J		
	Total Capital			
+	Total of Grant 50	33,97,09,687		33,97,09,687

(1)	(2)	(3)			
		Sı	ıms not excee <mark>d</mark> ing		
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total	
		(Rupees)	(Rupees)	(Rupees)	
51	2216 HOUSING				
	2236 NUTRITION				
	2401 CROP HUSBANDRY				
	2501 SPECIAL PROGRAMMES FOR RURAL DEVELOPMENT			,	
	2505 RURAL EMPLOYMENT				
	2515 OTHER RURAL DEVELOPMENT PROGRAMMES				
	2552 NORTH EASTERN AREAS				
	Total Revenue Capital				
	4216 CAPITAL OUTLAY ON HOUSING				
	4515 CAPITAL OUTLAY ON OTHER RURAL DEVELOPMENT PROGRAMMES				
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS				
	6515 LOANS FOR OTHER RURAL DEVELOPMENT PROGRAMME				
	Total Capital Total of Grant 51				
	Revenue				
52	2852 INDUSTRIES	1,38,00,000		1,38,00,000	
5 -	Total Revenue	1,38,00,000		1,38,00,000	
	Capital				
	4854 CAPITAL OUTLAY ON CEMENT AND NON-METALLIC MINERAL INDUSTRIES	50,00,000		50,00,000	
	4885 OTHER CAPITAL OUTLAY ON INDUSTRIES AND MINERALS				
	6885 OTHER LOANS TO INDUSTRIES AND				
•	MINERALS Total Capital	50,00,000		50,00,000	
	Total of Grant 52	1,88,00,000		1,88,00,000	
	Revenue				
53	2216 HOUSING				
	2552 NORTH EASTERN AREAS				
	2851 VILLAGE AND SMALL INDUSTRIES				
	Total Revenue Capital				
	4851 Capital Outlay on Village and Small Industries				
	6851 LOAN FOR VILLAGES AND SMALL INDUSTRIES				
	Total Capital				
	Total of Grant 53				

(1)	(2)		(3)	
	-	Su	ıms not exceeding	
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total
		(Rupees)	(Rupees)	(Rupees)
	Revenue			
54	2216 HOUSING			
54	2552 NORTH EASTERN AREAS			
	2851 VILLAGE AND SMALL INDUSTRIES	3,32,12,040		3,32,12,040
	Total Revenue	3,32,12,040		3,32,12,040
	Capital 4216 CAPITAL OUTLAY ON HOUSING			
	4552 CAPITAL OUILAY ON NORTH EASTERN AREAS			
	4851 Capital Outlay on Village and Small Industries			
	6851 LOAN FOR VILLAGES AND SMALL INDUSTRIES			
	Total Capital			
	Total of Grant 54	3,32,12,040		3,32,12,040
55	Revenue 2552 NORTH EASTERN AREAS			
	2853 NON FERROUS MINING AND METALLURGICAL INDUSTRIES	82,89,720		82,89,720
	Total Revenue Capital	82,89,720		82,89,720
	4216 CAPITAL OUTLAY ON HOUSING			
	4853 CAPITAL OUTLAY ON NON-FERROUS MINING AND METALLURGICAL INDUSTRIES			
	Total Capital Total of Grant 55	82,89,720		82,89,720
		62,69,720		02,07,720
	Revenue			
56	2059 PUBLIC WORKS	4,71,61,725		4,71,61,725
	3054 ROADS AND BRIDGES	47,21,60,412		47,21,60,412
	Total Revenue Capital	51,93,22,137		51,93,22,137
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS			
	5054 CAPITAL OUTLAY ON ROADS AND BRIDGES	300,00,00,000		300,00,00,000
	Total Capital	300,00,00,000		300,00,00,000
	Total of Grant 56	351,93,22,137		351,93,22,137
	Revenue			
57	2552 NORTH EASTERN AREAS			
	3452 TOURISM			
	Total Revenue			
	Capital			
1	4059 CAPITAL OUTLAY ON PUBLIC WORKS			

(1)	(2)	(3)			
Grant		S	ums not exceeding		
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total	
		(Rupees)	(Rupees)	(Rupees)	
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS				
	5275 CAPITAL OUTLAY ON OTHER COMMUNICATION SERVICES				
	5452 CAPITAL OUTLAY ON TOURISM				
	7452 Loans for Tourism.				
	Total Capital		 		
	Total of Grant 57				
T.O.	Revenue 2204 SPORT AND YOUTH SERVICES				
58	2552 NORTH EASTERN AREAS				
	3606 AID MATERIALS AND EQUIPMENTS				
	Total Revenue				
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS				
	Total Capital		 		
	Total of Grant 58				
	Revenue		 		
29	2075 MISCELLANEOUS GENERAL SERVICES				
	3451 SECRETARIAT - ECONOMIC SERVICES				
	Total Revenue Capital				
	5465 INVESTMENT IN GENERAL FINANCIAL & TRAINING INSTITUTIONS				
_	Total Capital		<u> </u>		
	Total of Grant 59		1		
	Revenue				
60	2235 SOCIAL SECURITY AND WELFARE		}		
	Total Revenue				
	Capital				
	7610 LOANS TO GOVERMENT SERVANTS ETC.				
	Total of Cront 60		 		
	Total of Grant 60		 		
	Capital				
61	7615 MISCELLANEOUS LOANS				
	Total Capital				
	Total of Grant 61				
	Capital				
62	7810 INTER-STATE SETTLEMENT		1		
	Total Capital		 		
	Total of Grant 62		 		

(1)	(2)		(3)	
		S	ums not exceeding	
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total
		(Rupees)	(Rupees)	(Rupces)
	Capital			
63	7999 APPROPRIATION TO CONTINGENCY FUND			
	Total Capital			
	Total of Grant 63			
	Revenue			
	2205 ART AND CULTURE			
	2552 NORTH EASTERN AREAS			
	3425 OTHER SCIENTIFIC RESEARCH			
	3454 CENSUS, SURVEY AND STATISTICS			
	Total Revenue			
	Total of Grant 64			
,	Revenue			
•	2216 HOUSING			
	2552 NORTH EASTERN AREAS			
	2701 MEDIUM IRRIGATION			
	2702 MINOR PRIGATION			
į	2711 FLOOD CONTROL AND DRAINAGE			
	Total Revenue			
	Capital			
	4552 CAPITAL OUTLAY ON NORTH EASTERN AREAS			
	4701 CAPITAL OUTLAY ON MEDIUM IRRIGATION		1	
	4702 CAPITAL OUTLAY ON MINOR IRRIGATION			
	4711 CAPITAL OUTLAY ON FLOOD CONTROL PROJECTS			
	Total Capital			
	Total of Grant 65			
	Revenue	_ _	}	
	2049 INTEREST PAYMENTS			
	Total Revenue		<u> </u>	
	Capital			
i	6003 INTERNAL DEBT OF THE STATE GOVERNMENT			
	Total Capital	· · · · · · · · · · · · · · · · · · ·		
l				
	Capital			
Ì	6004 LOANS AND ADVANCES FROM THE CENTRAL GOVERNMENT			
Ì	Total Capital			

(1)	(2)	(3) Sums not exceeding			
Grant No.	Services & Purposes (Major Heads)	Voted by Assembly	Charged on the Consolidated fund	Total	
		(Rupees)	(Rupees)	(Rupees)	
:	Revenue 2048 APPROPRIATION FOR REDUCTION OR AVOIDANCE OF DEBT Total Revenue				
	Revenue 2051 PUBLIC SERVICE COMMISSION Total Revenue				
	TOTAL	641,84,91,266		641,84,91,266	

STATEMENT OF OBJECTS AND REASONS

This Bill is introduced in pursuance of Article 205 of the Constitution of India, to provide for the Appropriation of certain further sums out of the Consolidated Fund of Meghalaya for the financial year 2020-2021.

CONRAD K. SANGMA,

Chief Minister, In-charge Finance.

ANDREW SIMONS,

Commissioner & Secretary,
Meghalaya Legislative Assembly.

FINANCIAL MEMORANDUM

An amount of ₹ 641,84,91,266/- will be involved from the Consolidated Fund of the State in implementing this Bill.



The Gazette of Meghalaya

EXTRAORDINARY

PUBLISHED BY AUTHORITY

No. 205

Shillong, Thursday, November 12, 2020

21st Kartika, 1942 (S. E.)

PART-IIA GOVERNMENT OF MEGHALAYA MEGHALAYA LEGISLATIVE ASSEMBLY SECRETARIAT

NOTIFICATION

The 12th November, 2020.

No.LB.134/LA/2020/3. – The Meghalaya Legislative Assembly Secretariat (Recruitment and Conditions of Service) Rules 2020 was passed in the Meghalaya Legislative Assembly on the 12th November, 2020 under Article 187 (3) of the Constitution of India.

THE MEGHALAYA LEGISLATIVE ASSEMBLY SECRETARIAT (RECRUITMENT AND CONDITIONS OF SERVICE) RULES, 2020.

The 5th November, 2020.

No.ES.30/MLA/2020/1. - In exercise of the powers conferred by clause (3) of Article 187 of the Constitution of India, and in supersession of the Meghalaya Legislative Assembly Secretariat (Recruitment and Conditions of Service) Rules, 2015 (as amended from time to time) the Hon'ble Speaker, Meghalaya Legislative Assembly makes the following rules with respect to the recruitment and conditions of service of persons serving in the Meghalaya Legislative Assembly Secretariat:

1. Short title, extent and commencement:

- (1) These Rules shall be called "The Meghalaya Legislative Assembly (Recruitment and Conditions of Service) Rules, 2020."
- (2) They shall apply to all officers and staff appointed to the Meghalaya Legislative Assembly Secretariat.
- (3) They shall come into force immediately.

2. Definitions:

In these Rules, the following shall have the meaning assigned to them herein:

- (1) "Government" means the Government of Meghalaya;
- (2) "Speaker" means the Speaker of the Meghalaya Legislative Assembly;
- "Committee" means the Committee which the Speaker may constitute from amongst the senior officers of the Meghalaya Legislative Assembly, and such other officers from government/outside for the purpose of promotion/recruitment against the vacant posts likely to be filled in a particular calendar year on the recommendation of such Committee;
- (4) "Secretariat" means the Secretariat of the Meghalaya Legislative Assembly;
- (5) "Grade" means designation with pay scale or basic pay;
- (6) "Schedule" means the Schedules appended to these Rules;
- (7) "Constitution" means the Constitution of India;
- (8) "State" means the State of Meghalaya.

3. Meghalaya Legislative Assembly Secretariat Service:

The officers and staff appointed to the Secretariat of the Meghalaya Legislative Assembly before the advent of these Rules, and thereafter, shall form a service called "The Meghalaya Legislative Assembly Secretariat Service".

4. Appointing & Removal Authority:

- (1) The Speaker shall be the appointing authority for consideration of appointment to all Grades i.e. both Gazetted and non-Gazetted category.
- (2) The appointing authority shall be the removal authority for all categories of officers and staff of the Meghalaya Legislative Assembly.

5. Gazetted and Non-Gazetted grades:

- (1) The grade(s) of Committee Officer/Superintendent and above, and any other post commensurate with the Pay scale, shall be in the Gazetted category.
- (2) All other grades below the grade of Committee Officer/Superintendent shall be in the non-Gazetted category.

6. Creation of posts and Cadre review:

The Speaker after cadre review may create/abolish a post only after the same is approved by the Government.

7. Method of Appointment:

Vacancies in various grades will be filled by the following methods as prescribed against each grade in the Schedule:

- (a) Promotion from feeder grade subject to fulfilment of all the conditions as laid down against each post in the Schedule.
- **(b)** Departmental Competition is limited to officers/staff of the Assembly Secretariat.
- **(c)** Direct recruitment is open to all within and outside the Secretariat.
- (d) The minimum educational qualification for appointment to Lower Divisional Assistant or allied posts carrying a scale pay of 30300-71600/- shall be Graduate from a recognised University with computer knowledge.
- (e) The minimum educational qualification for appointment to any Grade IV i.e., Peon/Chowkidar/Mali/Cleaner or allied posts shall be a pass in Class X Standard from any recognised educational institutional.

8. Departmental Promotion Committee:

There shall be 2 (two) Departmental Promotion Committee (one each for Gazetted and non-Gazetted) comprising of the Secretary, Additional Secretary, Joint Secretary and Director, or any other member from Government/outside as per the requirement, if any, to be nominated by the Speaker which shall meet from time to time to consider and recommend promotion/appointment in various posts to the appointing authority.

9. Departmental Selection Committee:

There shall be 2 (two) Departmental Selection Committee (one each for Gazetted and non-Gazetted) comprising of Secretary, Additional Secretary, Joint Secretary and Director or any other member from Government/outside, as per the requirement, to be nominated by the Speaker, which

shall meet from time to time to conduct departmental exams/interviews, and for recommending to the appointing authority suitable candidates for appointment to a post or grade.

10. Sitting of DPC & Publicity of vacancies:

- (1) The DPC shall sit as and when required before the occurrence of vacancy in any post to consider the case of officers and staff eligible for promotion;
- (2) In case of vacancy to be filled in any post, by promotion, caused by sudden unforeseen events, the Departmental Promotion Committee shall sit within one month of the occurrence of such vacancies:
- (3) All vacancies to be filled by Departmental Competition shall be given wide publicity through office circulars.
- (4) All vacancies to be filled by Direct Recruitment shall be given wide publicity in local Newspapers; and
- (5) Circulars and open advertisements shall also be placed in the official website of the Secretariat.

11. Principles of promotion:

- (1) Merit-*cum*-seniority shall be the principle for promotion in the case of both Gazetted and non-Gazetted posts.
- Only those officers/staff in regular employment against permanent posts are eligible to be considered for promotion and for Departmental Competition.

12. Cut off dates:

The cut off dates for:

- (a) Reckoning age limit and possession of other eligibility conditions in case of Departmental Competition will be the date of issue of the office Circular, and Direct recruitment will be 1st January of the particular recruitment year.
- **(b)** Reckoning the period of eligibility in the case of promotion will be the date of sitting of the Departmental Promotion Committee.

13. Reckoning of Recruitment Quota:

- (1) The quota of posts to be filled by a particular method shall be as per the schedule of particular calendar year.
- (2) The Reservation shall be followed as per the Job Reservation Policy of the Government of Meghalaya.

14. Waiver of eligibility period:

The Speaker, in the case of any Gazetted/non-Gazetted posts, shall have the power to waive, for reasons to be recorded in writing, the minimum qualifying service in the feeder grade for promotion to the next higher grade.

15. Age and other Relaxation:

- (1) The age limit for appointment to regular post will be as per the Rules and Regulations laid down by the Government of Meghalaya.
- (2) The minimum age shall be as per the Rules adopted by the Government of Meghalaya.

16. Superintendence and control of the Secretariat:

- (1) The Secretariat shall be under the direct superintendence and control of the Speaker.
- (2) The Secretary, however, may exercise the powers of superintendence and control over the Secretariat on behalf of the Speaker, and for all his/her actions, the Secretary is strictly accountable to the Speaker.
- (3) Notwithstanding the fact that the appointing and removal authority in respect of the Secretary is the Speaker, the Secretary shall be under the direct administrative control of the Speaker; and any report to the Speaker against the Secretary of any violation of this clause, shall be deemed to have automatically caused his/her removal forthwith.

17. Disciplinary Authority:

The Appointing Authority shall be the Disciplinary Authority in the case of all grades under its jurisdiction in relation to conduct, discipline, seniority, probation, confirmation, modified assured career progression scheme, suspension, dismissal, leave, retirement age, voluntary retirement, compulsory retirement, penalties, reservation and other conditions of service.

- (1) In so far as matters not being regulated specifically in these rules herein, the rules applicable to the officers and staff of the Government of Meghalaya shall apply *mutatis mutandis* to the officers and staff of the Meghalaya Legislative Assembly Secretariat with the Speaker and the Departmental Committees being appropriately substituted in those rules, in respect of matters relating to conduct, discipline, seniority, probation, confirmation, modified assured career progression scheme, suspension, dismissal, leave, retirement age, voluntary retirement, compulsory retirement, penalties, reservation and other conditions of service.
- (2) The Speaker shall have the powers to modify or accept any of the Rules applicable to the officers and staff of the Government of Meghalaya, and thereafter, such Rules shall have only modified effect or of no effect, when applying to the officers and staff of the Meghalaya Legislative Assembly Secretariat under sub-rule (1) above.

Explanation: Rules applicable to the officers and staff of the Government of Meghalaya means and include Acts, Regulations, Policies, Circulars, etc.

18. Appeal:

- (1) All appeals against the orders of the Departmental Committees and the orders of the Secretary shall lie with the Speaker.
- (2) An appeal against the original order of the Speaker in relation to matters pertaining to appointment, removal and discipline of the officers and staff of the Meghalaya Legislative Assembly Secretariat shall lie with the Speaker.

19. Miscellaneous matters:

All other matters affecting the officers and staff of the Meghalaya Legislative Assembly Secretariat, but not specifically covered by these Rules, shall be governed by the Acts, Rules, Regulations, Policies, Circulars/Notifications, etc. that are applicable to the officers and staff of the Government.

20. Residuary Power:

The Speaker has the power to amend these Rules including the Schedules from time to time for more efficient administration of the Meghalaya Legislative Assembly Secretariat.

21. Interpretation:

Subject to the provisions of these Rules, all questions relating to the interpretation of these rules shall be referred to the Speaker whose decision shall be final.

22. Amendment of the Rules:

The provisions herein, and in the Schedules may be varied, if so required, by the Speaker from time to time.

23. Power to dispense with or relax any Rules:

In case of any difficulty to any officer or staff owing to the advent of these rules, the Speaker shall resolve such difficulty in exercise of his inherent powers under these Rules, to the maximum advantage of the officer or staff concerned.

24. Saving and Repeal:

- On and from the date of commencement of these Rules all earlier orders, Rules, etc., governing the recruitment and conditions of service of the officers and staff of the Meghalaya Legislative Assembly Secretariat shall be deemed to have been repealed.
- (2) Notwithstanding such repeal, all actions done or omitted to have been done under the rules so repealed, shall be deemed to have been validly done or validly omitted to have been done until the advent of these Rules.

ANDREW SIMONS,

Commissioner & Secretary Meghalaya Legislative Assembly.

SCHEDULE - I OF

THE MEGHALAYA LEGISLATIVE ASSEMBLY SECRETARIAT (RECRUITMENT AND CONDITIONS OF SERVICE) RULES, 2020.

A. GENERAL POSTS

SI. No.	Name of Post	Scale of Pay/Level in Pay Matrix	No. of Posts	Method of Appointment
1.	Secretary	94600 - 151700/- Level 22	1	Promotion: From Additional Secretary in the Meghalaya Legislative Assembly Secretariat having Degree from any recognised University with 2 (two) years experience in the post of Additional Secretary and having sound knowledge of Constitutional Law and experience in Legislation, Committees, Administration, Accounts, Parliamentary procedure and practices.
2.	Additional Secretary	83900 - 142900/- Level 21	1	Promotion: From Joint Secretary in the Meghalaya Legislative Assembly Secretariat having Degree from any recognised University having 2 (two) years experience in the post of Joint Secretary and having sound knowledge and experience in Legislation, Committees, Administration, Accounts, Constitutional Law and Parliamentary Procedure and Practices.
3.	Joint Secretary	76900 - 134800/- Level 20	1	Promotion: From amongst the senior most Deputy Secretaries in the Meghalaya Legislative Assembly Secretariat having Degree from any recognised University with one year experience in the grade.

4.	Deputy Secretary	71600- 129200/- Level 19	2	Promotion: From Special Officer or senior most Under Secretary with minimum 2 (two) years service in that grade in the Meghalaya Legislative Assembly Secretariat. Departmental Competition: If vacancy is not filled by Promotion, it will be filled by Departmental Competition limited to gazetted officers with at least 15(fifteen) years total service in the Meghalaya Legislative Assembly Secretariat of which at least 5(five) years in the gazetted grades, possessing Degree from a recognised University and having sound knowledge and experience in Legislation, Committees, Administration, Accounts, Constitutional Law and Parliamentary Procedure and Practices.
5.	Officer on Special Duty (Editing & Debates)	71600 - 129200/- Level 19	1	Promotion: From Senior Reporters in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that grade. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition limited to gazetted officers with at least 8(eight) years total service in the Meghalaya Legislative Assembly Secretariat of which at least 4(four) years in the gazetted grade, possessing a Degree from any recognised University and having sound knowledge and experience in Legislation, Committees, Administration, Constitutional Law and Parliamentary Procedure and Practices with Computer background.

6.	Special Officer	62400 - 123100/- Level 18	1	Designation: From amongst senior most Under Secretaries in the Meghalaya Legislative Assembly Secretariat having one year experience in that grade and will be designated as Special Officer.
7.	Under Secretary	62400 - 123100/- Level 18	2	Promotion: From Private Secretary to Speaker or senior most Committee Officers in the Meghalaya Legislative Assembly Secretariat and with 2 (two) years experience in any of the said grades. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition limited to gazetted officers with at least 10(ten) years total service in Meghalaya Legislative Assembly Secretariat possessing Degree qualification from any recognised University and having sound administrative experience.
8.	Chief Reporter	62400 - 123100/- Level 18	1	Designation: From amongst senior most Senior Reporters in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that grade and possessing Degree from any recognised University and will be designated as Chief reporter. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition limited to Grade 1 Reporters with at least 8(eight) years total service in Meghalaya Legislative Assembly Secretariat and possessing sound experience and knowledge in parliamentary and reporting matters.

9.	Senior	62400 -	3	Promotion:
	Reporter	Level 18 (For the present incumbents only) 55500 - 116200/- Level 17 (for future promotee)		From amongst senior most Grade 1 Reporters in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that grade and possessing a Degree from a recognised University. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition limited to Reporters/any other staff having a Degree with at least 8(eight) years total service in the Meghalaya Legislative Assembly Secretariat and possessing sound knowledge in Parliamentary and Reporting matters with sound background in computer application, proficiency in stenography, 80 w.p.m. in short hand and 40 w.p.m. in typing with good command in English.
10.	Grade 1 Reporter	49000 - 109100/- Level 16	10	Departmental Competition: By Departmental Competition limited to employees of the Meghalaya Legislative Assembly having a Degree from a recognised University with 5 (five) years experience in any grade, proficiency in Stenography, 150 w.p.m. in short hand and 40 w.p.m. in typing with good command in English, sound knowledge in computer application besides knowledge and experience in office administrative works. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through interview and skill test in stenography with 150 w.p.m. in short hand and 40 w.p.m. typing in

				English, from persons possessing a Degree from a recognised University with knowledge of computer application and stenography from any institute of repute.
11.	Private Secretary to Hon'ble Speaker	49000 - 109100/- Level 16	1	Designation: Hon'ble Speaker will select and designate any Committee officer as Private Secretary to Hon'ble Speaker in the same pay scale.
12.	Committee Officer	49000 - 109100/- Level 16	3	Promotion: From amongst senior most Superintendents in the Meghalaya Legislative Assembly Secretariat.
13.	Superintendent	49000 - 109100/- Level 16	2	Promotion: From Assistant Superintendent in the Meghalaya Legislative Assembly Secretariat and experience in that grade.
14.	Law Officer	45600 - 101400/- Level 15	1	Departmental Competition: Through written test and interview limited to employees of any grade with 3 (three) years experience in Meghalaya Legislative Assembly having Degree in Law from a recognised university. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from candidates possessing a Degree in Law from a recognised University with 2 (two) years experience in practicing law.

15.	Computer	45600 -	1	Promotion:
	Programmer	101400/- Level 15		From amongst the Programming Assistant having BE / B. Tech. (CS or IT) / MCA or equivalent with work experience of
				minimum 1 year in that grade. Departmental Competition: If vacancy is not filled by Promotion, it will be filled by Departmental Competition through interview from amongst the Staff of the Meghalaya Legislative Assembly Secretariat possessing B. E. / B. Tech. in Computer Science and Engineering/MCA or its equivalent from recognised Institute/University.
16.	Librarian	43700 - 97100/- Level 14	2	Promotion: From amongst senior most Assistant Librarians in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that grade possessing Bachelor Degree in Library Science. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition, through written test and interview, limited to employees with 3 (three) years experience in any post in the Meghalaya Legislative Assembly Secretariat and possessing Bachelor Degree in Library Science. Direct Recruitment: If vacancy is not filled by promotion and Departmental Competition, it will be filled by Open Advertisement through written test and interview from persons with Master's Degree in Library Science having 1 (one) year experience in any Library of repute.

17.	Assistant	43700 -	1	Promotion:
-/.	Research	97100/-	_	From amongst senior most Research
	Officer	,		Assistants in the Meghalaya Legislative
				Assembly Secretariat possessing Bachelor
		Level 14		Degree with 2 (two) years experience in
				that grade.
				Departmental Competition:
				If vacancy is not filled by promotion, it will
				be filled by Departmental Competition,
				limited to employees of the Meghalaya
				Legislative Assembly Secretariat
				possessing Master Degree from a
				recognised University with Diploma in
				Computer and having sound knowledge of
				Parliamentary research service.
				Direct Recruitment:
				If vacancy is not filled by promotion and
				departmental competition, it will be filled
				by Open Advertisement through written
				test and interview from candidates
				possessing Master's Degree from a
				recognised University with Parliamentary
				research skill and knowledge.
18.	Marshal	43700-	1	Promotion:
		97100/-	(Male)	From male Watch & Ward Officer in the
				Meghalaya Legislative Assembly
		Level 14		Secretariat with 2 (two) years experience
				in that grade and also with service
				background in Police / Navy / Army /
				Paramilitary forces and having knowledge
				of Constitution of India and Rules of
				Procedure and Conduct of Business in
				Meghalaya Legislative Assembly.
				Departmental Competition:
				If vacancy is not filled by promotion, it will
				be filled by Departmental Competition,
				limited to employees of the Meghalaya
				Legislative Assembly Secretariat,
				possessing Degree qualification from a
				recognised university with background in

				Police/Navy/Army/ Paramilitary force not below the rank of Sub-Inspector/JCO etc., and having knowledge of Constitution of India and Rules of Procedure and Conduct of Business in Meghalaya Legislative Assembly. Direct Recruitment: If vacancy is not filled by promotion and departmental competition, it will be filled by Open Advertisement through written test and interview from candidates possessing a Degree and having service background in Army/Navy/Air force or Police not below the rank of Sub-Inspector or equivalent.
19.	Assistant Superintendent	42100 - 93900/- Level 13	1	Promotion: From amongst senior most UDAs/Cashier in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in any of those grade.
20.	Subordinate Engineer (Electrical)	37800 - 86400/- Level 11	1	Promotion: From Electrical Supervisor in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that Grade.
				Departmental Competition: If vacancy is not filled by promotion, it will
				be filled by Departmental Competition, limited to staff of Meghalaya Legislative Assembly Secretariat holding a Diploma in Electrical Engineering.
				Direct Recruitment:
				If vacancy in not filled by promotion or Departmental Competition, it will be filled by Open Advertisement through field and other skill test and interview from person(s) with Diploma / Degree in

				Electrical Engineering having 3 (three) years experience from an institution of repute.
21.	Upper Division Assistant	37800 - 86400/- Level 11	13	Promotion: From amongst senior most Lower Division Assistants in the Meghalaya Legislative Assembly Secretariat with 3 (three) years experience in that grade.
22.	Cashier	37800 - 86400/- Level 11	1	Placement: From amongst the suitable UDAs in the Meghalaya Legislative Assembly Secretariat by selection keeping in view the special job requirements.
23.	Research Assistant	37800 - 86400/- Level 11	3	Departmental Competition: Vacancies will be filled by Departmental Competition through written test, skill test and interview limited to staff of the Meghalaya Legislative Assembly Secretariat having a Degree qualification in any discipline from a recognised University with experience in research works.
24.	Protocol Officer	37800 - 86400/- Level 11	1(one) Male 1(one) Female	Promotion: Vacancy(s) will be filled category wise for male and female post from amongst the senior junior most Watch & Ward Officers in the Meghalaya Legislative Assembly Secretariat with experience in protocol duties. Departmental Competition: Vacancies will be filled category wise for Male and Female posts by Departmental Competition through written test, skill test and interview limited to staff in the Meghalaya Legislative Assembly Secretariat with at least 5 (five) years total service of which at least 2 (two) years

				experience in any grade and having Diploma/Degree in travel and tourism management or hospitality management.
25.	House Keeping	37800 - 86400/-	1	Promotion :
	Manager	86400/- Level 11		From Assistant House Keeper in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that grade and possessing Degree/Diploma qualification in Hotel Management from a recognised Institute/University. Departmental Competition: If vacancy is not filled by Promotion, it will be filled by Departmental Competition through written test and interview limited to employees with at least 5 (five) years total service in the Meghalaya Legislative Assembly Secretariat of which minimum 2 (two) years experience in the grade having Degree/Diploma qualification in Hotel Management from a recognised Institute/University with experience in housekeeping. Direct Recruitment:
				If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst the candidates possessing Degree in Hotel Management from recognised University with one year experience in House Keeping in any organisation of repute.
26.	Watch & Ward Officer	35100 - 82900/- Level 10	1(one) Male	Promotion: Vacancies will be filled category wise for male and female post from amongst the senior most Senior Watch & Ward Assistants in the Meghalaya Legislative
			and	Assembly Secretariat with 2 (two) years experience in that grade.

27.	Steno Grade II	35100-	1(one) Female	Departmental Competition: If vacancy(s) is not filled by promotion, it will be filled by Departmental Competition limited to staff of the Meghalaya Legislative Assembly Secretariat, possessing a Degree qualification from a recognised University and work experience.
27.	Stello Glade II	82900/- Level 10	2	Promotion: From amongst senior most Steno Grade III in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that grade.
				Departmental Competition: If vacancy(s) is not filled by promotion, it will be filled by Departmental Competition, limited to staff of Meghalaya Legislative Assembly Secretariat with Stenography qualification, computer knowledge and work experience.
28.	Senior Watch & Ward Assistant	32200- 76300/- Level 9	4	Promotion: From amongst senior most Junior Watch & Ward Assistants in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that grade. Departmental Competition: If vacancy(s) is not filled by promotion, it will be filled by Departmental Competition limited to staff of Meghalaya Legislative Assembly Secretariat with HSSLC qualification and work experience.
29.	Assistant Librarian	30300 - 71600/- Level 8	2	Promotion: From Library Assistant in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that grade.

				Departmental Competition:
				If vacancy(s) is not filled by promotion, it
				will be filled by Departmental
				, , ,
				Competition limited to staff of Meghalaya
				Legislative Assembly Secretariat with
				Degree or Diploma in Library Science.
30.	Steno Grade III	30300 -	5	Departmental Competition:
		71600/-		80% of the vacancies will be filled by
				Departmental Competition through
				written test, skill test and interview
		Level 8		limited to employees having educational
				qualification of Higher Secondary from a
				recognised Board with 1 (one) year
				experience in any posts in the Meghalaya
				Legislative Assembly Secretariat with a
				Shorthand speed of 80 w.p.m. and typing
				speed of 30 w.p.m. in English
				typewriter/computer with sound
				computer background.
				Direct Recruitment:
				20% of the remaining vacancies will be
				filled by Open Advertisement through
				written test and interview from amongst
				the candidates with Shorthand speed of
				80 w.p.m. and typing speed of 30 w.p.m.
				in English typewriter/computer
				background and having Degree
				qualification from a recognised University.
31.	Lower Division	30300 -	23	Promotion:
	Assistant	71600/-		By Promotion amongst Senior most Typist
				possessing Degree qualification in any
				discipline from a recognized University
		Level 8		with knowledge in computer application
				and with 3 (three) years experience in
				that Grade.
				Departmental Competition:
				If vacancy is not filled by promotion, it will
				be filled by Departmental Competition
				,
				from amongst Grade III Staff in the
				Meghalaya Legislative Assembly
				possessing Degree qualification with

				computer knowledge and atleast 3 (three) years experience in that Grade.
32.	Personal Assistant	30300 - 71600/-	4	Departmental Competition: From amongst Grade III staff in the Meghalaya Legislative Assembly possessing Degree qualification with
		Level 8		computer knowledge and atleast 3 (three) years experience in that grade. Direct Recruitment:
				If vacancy is not filled by Promotion or Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst the candidates possessing Bachelor Degree qualification in any discipline with good communication skill in English and computer typing (English) speed of 40 w.p.m. with basic computer operations viz. MS - Word, MS - Excel, Power Point,
22		20200	4	etc.
33.	Account Assistant	30300 - 71600/-	1	Promotion: From amongst the Junior Account Assistant possessing B. Com. and above with experience of 2 years and above.
		Level 8		He/She should be well versed with accounting techniques and be acquinted with accounting softwares. He/She should have an indepth knowledge in the field of accounting.
34.	Translator	30300 -	2	Departmental Competition :
		71600/-	1(One)	Vacancy will be filled quota wise by
		Level 8	Khasi 1(One) Garo	Departmental Competition through skill test and interview limited to employees of any grade(s) possessing Bachelor degree qualification in English with at least 5 (five) years total service in the Meghalaya Legislative Assembly and having experience in translation or interpretation work.

				Direct Recruitment:
				If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through skill test and interview from candidates possessing Master Degree in English and having one year experience in translation or interpretation work in an organization of repute.
35.	Senior Grade	28400 -	1	Promotion:
	Typist	67100/-		From amongst senior most Typists in the
		Level 7		Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that grade.
				Departmental Competition:
				If vacancy is not filled by promotion, it will be filled by Departmental Competition limited to staff of Meghalaya Legislative Assembly Secretariat possessing minimum typing speed of 30 w.p.m. and knowledge of computer typing with work experience.
36.	Electrical	28400 -	1	Promotion:
	Supervisor	67100/-		From amongst the combined seniority list of senior most Electrician and electrician
				cum sound operator in the Meghalaya
		Level 7		Legislative Assembly Secretariat with 2 (two) years experience in that grade
				possessing HSLC with Trade License in
				Electrical. Departmental Competition:
				If vacancy is not filled by promotion, it will
				be filled by Departmental Competition
				limited to staff of Meghalaya Legislative
				Assembly Secretariat with Diploma/
27	Data Enter	20400	9	Degree in Electrical Engineering.
37.	Data Entry Operator	28400 - 67100/-	9	Departmental Competition: Vacancies will be filled by Departmental
	Operator	Level 7		Competition through written test, skill

		(Graduate with 1 ½ years Diploma in Computer Applications/ Science) 26500 - 62400/- Level 6 (Graduate with no Diploma in Computer Applications/ Science) 24700 - 58400/- Level 5 (For others)		test and interview limited to employees with 1 (one) year experience in any post in the Meghalaya Legislative Assembly Secretariat with a typing speed of 40 w.p.m. in English. Direct Recruitment: If vacancy(s) is not filled by Departmental Competition, it will be filled by Open Advertisement, through written test, skill test and interview from candidates having passed Class XII (HSSLC) with 2 (two) years Computer Course or Degree passed with minimum 1(one) year Computer Course.
38.	Receptionist	26500 - 62400/- Level 6	26	Departmental Competition: Vacancies will be filled by Departmental Competition limited to staff of Meghalaya Legislative Assembly Secretariat possessing a Degree qualification in any stream from a recognised University with knowledge in computer application and work experience.
39.	Intercom Operator	26500 - 62400/- Level 6	12	Promotion: 20% vacancy(s) will be filled from amongst the senior most Telephone Operators in the Meghalaya Legislative Assembly Secretariat having HSSLC qualification with knowledge in computer application.

				Departmental Competition :
				The remaining 80% vacancy(s) will be
				filled from amongst the Junior Watch and
				Ward Assistants and other Class IV
				employees of the Meghalaya Legislative
				Assembly Secretariat with 2 (two) years
				service experience and having HSSLC
				qualification with knowledge in computer
				application and the promotion thereof
				will be regulated through a 20 point
				Roster at the ratio of 1:4 i.e. point No. 1 will be earmarked for promotion from
				Seniority quota and point No. 2 to 5 from
				amongst Junior Watch and Ward
				Assistants and Class IV employees who
				qualifies in written test through a
				combined seniority list.
40.	CCTV Operator	26500 -	10	Placement:
		62400/-		From amongst the suitable Intercom
				Operators in the Meghalaya Legislative
		Level 6		Assembly Secretariat by selection keeping
		2000.0		in view the special job requirements and
				will be placed as CCTV Operators.
41.	Caretaker	26500 -	1	Departmental Competition:
		62400/-		Vacancy will be filled by Departmental
				Competition through skill test and interview limited to staff of Meghalaya
		Level 6		Legislative Assembly Secretariat
				possessing minimum HSSLC qualification
				and 5 (five) years work experience in any
				grade.
42.	Assistant	26500 -	1	Departmental Competition:
	House Keeper	62400/-		Vacancies will be filled by Departmental
				Competition through written test, skill
		Level 6		test and interview limited to staff of
		200010		Meghalaya Legislative Assembly
				Secretariat having a Degree qualification in Hotel Management from a recognised
				Institution with experience in
				housekeeping.
<u> </u>				

				Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through interview from persons possessing a Degree qualification in Hotel Management from a recognised Institution with experience in housekeeping.
43	Assistant	24700 - 58400/- Level 5	1	Promotion: From amongst senior most Library Attendants in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in that grade possessing Degree in any subject and Diploma in Library Science from a recognised University. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition limited to employees of the Meghalaya Legislative Assembly Secretariat with 3 (three) years experience in any post and having a Degree in any discipline with Diploma in Library Science from a recognised University. Direct Recruitment: If vacancy is not filled by Promotion and Departmental Competition, will be filled by Open Advertisement through written test and interview from persons with a Degree in any discipline and Diploma in Library Science from a recognised University.
44.	Motor	24700 -	1	Departmental Competition:
	Mechanic	58400/- Level 5		By Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing a Diploma/Trade Certificate in Mechanical Engineering and work experience on automobiles.

				Direct Recruitment: By Open Advertisement through skill test and interview from persons with Diploma in Mechanical/Automobile Engineering.
45.	Typist	22200 - 52400/- Level 4	32	Departmental Competition: Vacancies will be filled by Departmental Competition through written test, skill test and interview limited to employees with 1 (one) year experience in any post in the Meghalaya Legislative Assembly
				Secretariat with HSSLC qualification and speed of 30 w.p.m. in English typing with knowledge in computer application. Direct Recruitment:
				If vacancies are not filled by Departmental Competition, it will be filled by Open Advertisement through written test, skill test and interview from persons having Degree qualification in any discipline from a recognised University and a speed of 30 w.p.m. in English typing and knowledge in computer application.
46.	Junior Watch &	22200 -	54	Departmental Competition:
	Ward Assistant	52400/-		Vacancies will be filled by Departmental Competition through physical fitness tests and interview limited to employees with
		Level 4		minimum qualifying service of 3 (three) years in any post in the Meghalaya Legislative Assembly Secretariat with HSSLC qualification and preference will be given to a person who served in Indian Army / Navy / Airforce / Paramilitary force etc.
47.	Electrician	22200 -	5	Departmental Competition:
		52400/- Level 4		Vacancies will be filled by Departmental Competition through skill test and interview limited to staff of having 3
		Level 4		(three) years service in any grade in the Meghalaya Legislative Assembly

				Secretariat possessing Trade Certificate or License in Electrical or Diploma in Electrical Engineering. Direct Recruitment: By Open Advertisement, through skill test and interview from persons with Diploma in Electrical Engineering.
48.	Electrician cum Sound Operator	22200 - 52400/- Level 4	1	Designation: A Senior Electrician will be designated as Electrician cum Sound Operator, keeping in view the special job requirements, and will be posted after imparting necessary training in sound operating techniques.
49.	Plumber	22200- 52400/- Level 4	1	Direct Recruitment: By Open Advertisement through interview from persons with 10 th standard qualification, with experience of having worked as plumber in an organisation of repute for 3 (three) years or possessing trade certificate in Plumber from a recognised institute.
50.	Driver	20600 - 48700/- Level3	25	Departmental Competition: Vacancies will be filled by Departmental Competition through skill test and interview limited to employees in any posts in the Meghalaya Legislative Assembly Secretariat possessing a valid driving licence and 3 (three) years experience of driving appropriate vehicles. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through skill test and interview from persons with HSLC qualification and experience of 3 (three)

				years in driving appropriate vehicles and possessing valid driving licence.
51.	Jamadar Orderly	19000 - 44800/- Level 2	4	Promotion: From amongst the senior most peons in the Meghalaya Legislative Assembly Secretariat holding the pay scale of 17400 - 41000/- with 5 (five) years of service in that grade.
52.	Duftry	19000 - 44800/- Level - 2	2	Promotion: From amongst senior most Peons in the Meghalaya Legislative Assembly Secretariat holding the Pay Scale of 17400 - 41000/- with 5 (five) years total service in that grade.
53.	Lift Operator	19000 - 44800/- Level 2	4	Promotion: From amongst the combined seniority list of senior most Grade IV employees in the Meghalaya Legislative Assembly Secretariat holding the Pay Scale of 17400 - 41000/- with more than 3 (three) years of service in that grade and to be posted after giving necessary training. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through skill tests and interview from persons with minimum HSLC or equivalent qualification having certificate / Diploma from recognised ITI.
54.	Head Mali	19000 - 44800/- Level 2	1	Promotion: From amongst senior most Mali in the Meghalaya Legislative Assembly Secretariat holding the pay scale of 17400 - 41000/- with 3 (three) years of service in that grade in the Meghalaya Legislative Assembly Secretariat.

55.	Generator	19000 -	7	Direct Recruitment:
	Operator	44800/- Level 2	,	By Open Advertisement through interview from persons with 10 th standard qualification, with experience of having worked as generator operator in an organisation of repute for 3 (three) years or possessing trade certificate in Electrical from a recognised institute.
56.	Telephone Operator	17400 - 41000/-	1	Direct Recruitment: By Open Advertisement through skill tests and interview from persons having 10 th
		Level 1		standard qualification with experience as telephone operator in an organisation of repute for 3 (three) years.
57.	Water	17400 -	9	Direct Recruitment:
	Attendant	41000/-		By Open Advertisement through interview from persons having 10 th standard
		Level1		qualification, with experience as attendant in an organisation of repute for 3 (three) years.
58.	Library	17400 -	2	Direct Recruitment:
	Attendant	41000/- Level 1		By Open Advertisement through skill test and interview from persons having 10 th standard qualification, with 3 (three) years of experience in Library or documentation Assistant in an organisation of repute.
59.	Peon	17400 - 41000/-	115	Direct Recruitment: By Open Advertisement through interview from person with 10 th standard qualification, with 3 (three) years of
		Level 1		experience as peon or attendant in an organisation of repute.
60.	Mali	17400 -	25	Direct Recruitment:
		41000/-		By Open Advertisement through skill test and interview from persons with a pass in middle school standard qualification, with
		Level 1		necessary experience in gardening for 3 (three) years. On selection such candidate

				will be placed on basic training in gardening.
61.	Chowkidar	17400 - 41000/- Level 1	16	Direct Recruitment: By Open Advertisement through skill test and interview from persons with 10 th standard qualification, with 3 (three) years experience in performing security duties in an organisation of repute.
62.	Member Attendant	17400 - 41000/- Level 1	38	Direct Recruitment: By Open Advertisement through interview from persons with 10 th standard qualification and having 3 (three) years experience as peon or attendant in an organisation of repute.
63.	Hot Water Attendant	17400 - 41000/- Level 1	5	Direct Recruitment: By Open Advertisement through interview from persons with 10 th standard qualification and having 3 (three) years experience as peon or attendant in an organisation of repute.
64.	Sweeper	17400- 41000/- Level 1	27	Direct Recruitment: By Open Advertisement through interview from persons with 10 th standard qualification and having 3 (three) years experience as sweeper in an organisation of repute.
65.	Bus Helper	17400 - 41000/- Level 1	1	Direct Recruitment: By Open Advertisement through interview from persons with 10 th standard qualification, with experience as Bus Helper in an organisation of repute for 3 (three) years.
66.	Stocker	17400 - 41000/- Level 1	1	Direct Recruitment: By Open Advertisement through interview from persons with 10 th standard qualification with experience of having worked as stock assistant in an organisation of repute for 3 (three) years.

67.	Electrical Helper	17400 - 41000/- Level 1	4	Direct Recruitment: By Open Advertisement through interview from persons with 10 th standard qualification, with experience of having worked as electrical helper in an organisation of repute for 3 (three) years.
68.	Cleaner	17400 - 41000/- Level 1	118	Direct Recruitment: By Open Advertisement through interview from persons with 10 th standard qualification, with experience as cleaner in an organisation of repute for 3 (three) years.
69.	Gate Keeper	17400 - 41000/- Level 1	13	Direct Recruitment: By Open Advertisement through interview from persons with 10 th standard qualification, with experience as gate keeper/security in an organisation of repute for 3 (three) years.
70.	Dhobi	17400 - 41000/- Level 1	1	Direct Recruitment: By Open Advertisement through interview from persons with 10 th standard qualification, with experience as cleaner in an organisation of repute for 3 (three) years.

B. POSTS IN PRESS WING

SI. No.	Name of Post	Scale of Pay/Level in Pay Matrix	No. of Posts	Method of Appointment
71.	Manager	55500 - 116200/- Level 17	1	Promotion: From Foreman in the Meghalaya Legislative Assembly Secretariat with at least 20 (twenty) years total service, of which at least 10 (ten) years experience in the grade possessing Bachelor's Degree in any discipline with Diploma in Printing Technology from a recognised University/ Institute and having sound knowledge and experience in managerial works. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition through written test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing a Degree qualification with Diploma in Printing Technology from a recognised University/ Institute and having a minimum experience of 15 (fifteen) years in any grade(s). Direct Recruitment: If vacancy is not filled by promotion and Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding B.E. / B. Tech. in Printing Engineering / Technology from a recognised University with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute.

Vacancy will be filled by Departmental Competition through written test and interview limited to Grade III staff in the Meghalaya Legislative Assembly Secretariat having Diploma / Trade Certificate in Printing Technology/ Engineering from a recognised University/ Institute with minimum 15 (fifteen) years total service, of which at least 5 (five) years experience in pre-press, press and post press services. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:	72.	Foreman	39400 -	1	Departmental Competition:
interview limited to Grade III staff in the Meghalaya Legislative Assembly Secretariat having Diploma / Trade Certificate in Printing Technology/ Engineering from a recognised University/ Institute with minimum 15 (fifteen) years total service, of which at least 5 (five) years experience in pre-press, press and post press services. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:			90200/-		
interview limited to Grade III staff in the Meghalaya Legislative Assembly Secretariat having Diploma / Trade Certificate in Printing Technology/ Engineering from a recognised University/ Institute with minimum 15 (fifteen) years total service, of which at least 5 (five) years experience in pre-press, press and post press services. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:			Level 12		Competition through written test and
Secretariat having Diploma / Trade Certificate in Printing Technology/ Engineering from a recognised University/ Institute with minimum 15 (fifteen) years total service, of which at least 5 (five) years experience in pre-press, press and post press services. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior Reader 90200/- Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:			Level 12		interview limited to Grade III staff in the
Certificate in Printing Technology/ Engineering from a recognised University/ Institute with minimum 15 (fifteen) years total service, of which at least 5 (five) years experience in pre-press, press and post press services. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					Meghalaya Legislative Assembly
Engineering from a recognised University/ Institute with minimum 15 (fifteen) years total service, of which at least 5 (five) years experience in pre-press, press and post press services. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					Secretariat having Diploma / Trade
Institute with minimum 15 (fifteen) years total service, of which at least 5 (five) years experience in pre-press, press and post press services. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: Reader 90200/- From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					Certificate in Printing Technology/
total service, of which at least 5 (five) years experience in pre-press, press and post press services. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					Engineering from a recognised University/
years experience in pre-press, press and post press services. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: Reader 90200/- From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					Institute with minimum 15 (fifteen) years
post press services. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: Reader 90200/- From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					total service, of which at least 5 (five)
Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior Reader 90200/- Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					
If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior Reader 39400 - 2 Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					· · · ·
Competition, it will be filled by Open Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior Reader 90200/- Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					
Advertisement through written test and interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior Reader 90200/- Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					
interview from amongst persons holding a Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: Reader 90200/- From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					
Degree/Diploma in Printing Technology from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior Reader 90200/- Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					
from a recognised University/Institute with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior Reader 90200/- Promotion: From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					
with minimum experience of 3 (three) years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: Reader 90200/- From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					
years in a supervisory capacity in any Press of repute. 73. Senior 39400 - 2 Promotion: Reader 90200/- From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					
73. Senior 39400 - 2 Promotion: Reader 90200/- From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					
73. Senior 39400 - 2 Promotion: Reader 90200/- From Junior Reader with minimum 2 (two) years experience in that grade. Departmental Competition:					
years experience in that grade. Departmental Competition:	73.	Senior	39400 -	2	·
Departmental Competition:		Reader	90200/-		From Junior Reader with minimum 2 (two)
					years experience in that grade.
Level 12 If yacancy is not filled by promotion it will					Departmental Competition:
11 vacancy is not fined by promotion, it will			Level 12		If vacancy is not filled by promotion, it will
be filled by Departmental Competition					
limited to staff of Meghalaya Legislative					
Assembly Secretariat possessing a Degree					
qualification from a recognised University					
and technical knowledge in Proof reading.	7.4	Castian	27000		
74. Section 37800 - 4 Section Holder (Plate Making) Holder 86400/- 1 (and) Promotion:	/4.			4	,
(One) From amongst conjugation most Plate		noidei	00400/-		
Platemaking From amongst senior most Plate Developer cum Metal Plate Printers in the				Platemaking	8
Level 11 1 (one) Meghalaya Legislative			Level 11	1 (one)	·
Binding Assembly Secretariat					, ,
1 (one) possessing HSLC or equivalent				1 (one)	•
Offset qualification from a recognized Board with				, ,	
3 (three) years experience in that grade.				011300	_

1 (one) **Departmental Competition:** Digital If vacancy is not filled by promotion, it will be filled by Departmental Competition through skill test and interview limited to grade III staff with at least 10 (ten) years total service, of which minimum 3 (three) years experience in that grade in the Meghalaya Legislative Assembly Secretariat possessing HSLC or equivalent qualification from a recognized Board and having technical knowledge in Plate Making/Retouching/Block Printing/Screen Printing, Rubber Stamp Making, Offset, etc. Section Holder (Binding) **Departmental Competition:** Vacancy will be filled by Departmental Competition through skill test interview limited to Grade III employees with at least 5 (five) years total service, of which minimum 3(three) years experience in that grade in the Meghalaya Legislative Assembly Secretariat possessing Diploma in Printing Technology or Trade Certificate in printing and having experience in operating binding/finishing and allied modern machines. Section Holder (Offset) **Promotion:** From Assistant Section Holder with minimum 3 (three) years experience in that grade. **Departmental Competition:** If vacancy is not filled by promotion, it will be filled by Departmental Competition through skill test and interview limited to

Grade III employees in the Meghalaya

				Legislative Assembly Secretariat possessing Diploma/Trade Certificate in Printing from a recognised Institute having 5 (five) years experience in that grade. Section Holder (Digital) Departmental Competition: Vacancy will be filled by Departmental Competition through skill test and interview limited to grade III employees with at least 5 (five) years total service, of which minimum 3(three) years experience in that grade in the Meghalaya Legislative Assembly Secretariat possessing Diploma/Trade Certificate in Printing from a recognised Institute with technical knowledge in Offset / Digital / DTP / CTP System / Color Management / Graphic Design and Layouts.
75.	Junior Reader	37800 - 86400/- Level 11	1	Promotion: From amongst senior most Revisers with minimum 3 (three) years experience in that grade. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing a Degree qualification from a recognised University and technical knowledge in Proof Reading.
76.	Electrician cum Mechanic	37800 - 86400/- Level 11	3	Departmental Competition: Vacancy will be filled through skill test and interview limited to employees of Meghalaya Legislative Assembly Secretariat possessing a license in Electrical and Mechanical Engineering with 3 (three) years experience in any of the grades.

				Direct Recruitment:
				If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through skill test and interview from amongst persons having a Diploma in Electrical Engineering or in Mechanical Engineering from a recognised University/Institute and having 1 (one) year experience in attending to faults in printing machinery and electrical problems.
77.	DTP Operator	37800 - 86400/-	5	Promotion:
	Operator	Level 11		From amongst senior most Junior DTP Operators with minimum 3 (three) years experience in that grade.
				Departmental Competition:
				If vacancy is not filled by promotion, it will be filled by Departmental Competition limited to staff of Meghalaya Legislative Assembly Secretariat possessing Degree qualification from a recognised University with Certificate in DTP/MS-Word and having a typing speed of 60 w.p.m. in English.
78.	Upper Division	37800 -	1	Promotion:
	Assistant	86400/- Level 11		From amongst senior most Lower Division Assistants of the Press Wing in the Meghalaya Legislative Assembly Secretariat with 3 (three) years experience in that grade.
				Departmental Competition:
				If vacancy is not filled by promotion, it will be filled by Departmental Competition through written test, skill test and interview limited to staff in the Meghalaya Legislative Assembly Secretariat with at

				least 5 (five) years total service, of which minimum 3 (three) years experience in those grades possessing a Degree qualification from a recognised University having work experience and knowledge in Computer Application and printing.
79.	Junior DTP Operator	32200- 76300/- Level 9	10	Departmental Competition: Vacancies will be filled through Departmental Competition limited to staff of Meghalaya Legislative Assembly Secretariat possessing Degree qualification from a recognized University with Diploma/Certificate in DTP and a typing speed of 60 w.p.m. in English.
				Direct recruitment:
				If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement, through written test, skill test and interview, from amongst persons having Degree qualification from a recognized University with Diploma/ Certificate in DTP and other Software Applications from a recognised Institute having work experience for 3 (three) years in a Press of repute with typing speed of 80 w.p.m. in English.
80.	Revisor	32200 -	6	Promotion:
		76300/- Level 9		From amongst senior most Copy Holders of Meghalaya Legislative Assembly Secretariat with 5 (five) years experience in that grade.
				Departmental Competition:
				If vacancy is not filled by promotion, it will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing a Degree

				qualification from a recognised University with proficiency in English having experience in Proof Reading.
81.	Plate Developer	32200 - 76300/-	3	Departmental Competition:
	cum Metal Plate Printer	Level 9		Vacancy(s) will be filled by Departmental Competition through skill test and interview limited to staff in the Meghalaya Legislative Assembly Secretariat possessing HSLC qualification from a recognised Board with 3 (three) years experience in Offset Printing/Screen Printing/Block Printing / Retouching / Rubber Stamp Making / Digital Printing / Binding & Finishing and to be placed after short term departmental training in plate developing and metal plate printing.
				Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through skill test and interview from amongst persons possessing Diploma in Printing Technology from a recognised Board/Institute with certificate in DTP/CTP with HSSLC qualification and having 3 (three) years experience in CTP/Plate Making in a Press of repute.
82.	Data Entry Operator	32200 - 76300/- Level 9	1	Departmental Competition: Vacancy will be filled by Departmental Competition through written test, skill test and interview limited to employees with 3 (three) years experience in any grade in the Meghalaya Legislative Assembly Secretariat and possessing Degree qualification from a recognised University with computer knowledge and a typing speed of 40 w.p.m. in English.

92	Do touch or	22200	1	Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement, through written test, skill test and interview from candidates possessing Degree qualification from a recognised University with Diploma in Computer Application/Science.
83.	Re-toucher cum Finisher	32200 - 76300/- Level 9	1	Departmental Competition: Vacancy will be filled by Departmental Competition limited to staff in the Meghalaya Legislative Assembly Secretariat possessing HSLC qualification from a recognised Board with 3 (three) years experience in Offset/Screen/Block/Digital Printing/Binding and Finishing and to be posted after a short term departmental training in retouching. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement, through skill test and interview, from amongst persons having Diploma in Printing Technology from a recognised Institute with knowledge in DTP and having 3 (three) years experience in Retouching and Finishing Graphic works.
84.	Lower Division Assistant	30300 - 71600/- Level 8	3	Promotion: From amongst senior most Receptionist of the Press Wing in the Meghalaya Legislative Assembly Secretariat with 3 (three) years experience in that grade. Departmental Competition: Vacancy(s) will be filled by Departmental Competition through written test, skill test and interview limited to employees with 3 (three) year experience in any post

				in the Press Wing of Meghalaya Legislative
				Assembly Secretariat and possessing
				Degree qualification from a recognised
				University and having certificates in
				Computer Applications.
85.	Time Work	30300 -	3	Departmental Competition:
	Checker	71600/-		Vacancy(s) will be filled category wise for
			2 (two)	male and female post by Departmental
		1 1 0	Male	Competition through written test and
		Level 8	1/000)	interview from amongst the staff in the
			1(one) Female	Meghalaya Legislative Assembly
			Terriale	Secretariat possessing a Degree
				qualification from a recognised University
				with knowledge in Computer and having
				organizational and analytical skills. Direct Recruitment:
				If vacancy is not filled by Departmental
				Competition, it will be filled by Open
				Advertisement through written test and
				interview from persons possessing a
				Degree qualification from a recognized
				University with knowledge in Computer
				and experience in Time Keeping works.
86.	Stenographer	30300 -	1	Departmental Competition:
	Gr. III	71600/-		Vacancy will be filled by Departmental
				Competition through written test, skill
				test and interview limited to employees
		Level 8		having educational qualification of HSSLC
				from a recognised Board with 1 (one) year
				experience in any posts in the Meghalaya
				Legislative Assembly Secretariat with a
				Shorthand speed of 80 w.p.m. and typing
				speed of 30 w.p.m. in English in Computer
				with sound computer background.
				On selection, a candidate will be posted as
		000		P.A. to Director.
87.	Outturn	30300 -	1	Promotion:
	Writer	71600/-		From amongst the combined seniority list
		Level 8		of Section Writers and Computer Clerks in
		200010		the Meghalaya Legislative Assembly
				Secretariat with 3(three) years experience

88.	Assistant Section Holder	30300 - 71600/- Level 8	1 (Offset)	in that grade possessing a Degree qualification. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing a Degree qualification from a recognised University with computer knowledge and skill in accounting works. Direct Recruitment: If vacancy is not filled by Promotion or Departmental Competition, it will be filled by Open Advertisement through written exam and interview from persons possessing a Degree qualification from a recognised University with Diploma in Computer Application/Science and having experience in accounting works. Promotion: From amongst senior most Offset Printers in the Meghalaya Legislative Assembly Secretariat with 3(three) years experience in that grade and possessing HSLC or equivalent qualification from a recognized Board. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly
				through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing HSLC qualification from a recognised Board with 3(three)
				years experience in Offset / Digital / Binding / Platemaking.
89.	Copy Holder	28400 - 67100/-	11	Departmental Competition: Vacancy(s) will be filled by Departmental Competition through skill test and
		Level 7		interview limited to staff in the Meghalaya Legislative Assembly Secretariat,

				possessing Degree qualification from a recognised University and having minimum 3 (three) years experience in any grade with technical knowledge of proof reading. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement, through written test, skill test and interview, from amongst persons possessing Degree qualification from a recognised University with technical knowledge in Proof Reading.
90.	Offset Printer	28400 - 67100/- Level 7	4	Promotion: From amongst senior most Junior Offset Printers with 3(three) years experience in that grade in order of merit <i>cum</i> seniority. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing HSLC qualification from a recognised Board and technical knowledge in offset printing.
91.	Accountant cum Cashier	28400 - 67100/- Level 7	1	Departmental Competition: Vacancy will be filled by Departmental Competition through written test and interview limited to staff in the Meghalaya Legislative Assembly Secretariat possessing Degree qualification from a recognised University with knowledge in Computer Application and Accounting works. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through written test and

				interview from persons possessing a Degree qualification from a recognised University and Accountancy as one of the subjects with knowledge in Computer Application and experience in Accounting works.
92.	Junior Offset Printer	26500 - 62400/- Level 6	2	Promotion: From amongst senior most Assistant Machineman with 3 (three) years experience in that grade possessing HSLC or equivalent qualification from recognized Board. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing HSLC qualification from a recognised Board with 3 (three) years experience in printing and to be placed after short term departmental training in Offset/Digital Printing.
				Direct Recruitment: If vacancy is not filled by Promotion or Departmental Competition, it will be filled by Open Advertisement, through skill test and interview, from amongst persons possessing HSLC qualification from a recognized Board with Diploma in Printing Technology or Trade Certificate in Printing from a recognised Institute and having 3 (three) years experience as offset printer in a printing press of repute.
93.	Receptionist	26500 - 62400/- Level 6	2	Departmental Competition: Vacancy will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing Degree qualification from a

				recognised University and knowledge in Computer Application and having 3(three) years experience in any grade(s).
94.	Junior Mechanic	26500 - 62400/- Level 6	1	Direct Recruitment: By Open Advertisement through skill test and interview from persons possessing Diploma/Trade Certificate in Mechanical Engineering from a recognised Institute and work experience in printing and allied machineries.
95.	Binder Clerk	26500 - 62400/- Level 6	2	Promotion: From amongst senior most Binder Grade- 1 in the Meghalaya Legislative Assembly Secretariat with minimum 3 (three) years experience in that grade. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition limited to staff in the Meghalaya Legislative Assembly Secretariat with at least 3 (three) years experience in any grade possessing HSSLC qualification from a recognised Board and technical knowledge in Binding and Finishing.
96.	Section Assistant (Binding)	26500 - 62400/- Level 6	1	Placement: From amongst the suitable Binder Clerks in the Meghalaya Legislative Assembly Secretariat by selection keeping in view the special job requirements.
97.	Retail Store Keeper	24700 - 58400/- Level 5	2 (Male)	Departmental Competition: Vacancy will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing a Degree qualification from a recognised University and having work experience of 3 (three) years in Sorting / Supplying / Packing of store materials.

				Direct Recruitment: If vacancy(s) is not filled by Departmental Competition, it will be filled by Open Advertisement through skill test and interview from persons possessing Degree qualification from a recognised University with 1 (one) year experience of having worked as Store Keeper in an organisation
98.	Section Writer	24700 - 58400/- Level 5	3	Departmental Competition: Vacancy(s) will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing HSSLC qualification from a recognised Board with computer knowledge.
				Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through interview from persons possessing a Degree qualification from a recognised University with Diploma in Computer Application/Science and having experience in Accounting works.
99.	Computer Clerk	24700 - 58400/- Level 5	2	Departmental Competition: Vacancy(s) will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing HSSLC qualification from a recognised Board with computer knowledge and having work experience in computing.

				Direct Recruitment:
				If vacancy(s) is not filled by Departmental Competition, it will be filled by Open Advertisement through written exam and interview from persons possessing a Degree qualification from a recognised University with Commerce background and having Diploma in Computer Application / Science and having experience in computing work.
100.	Binder	22200 -	4	Promotion:
	Grade-I	52400/- Level 4	2 Male 2 Female	Vacancy(s) will be filled category wise for male and female posts from amongst senior most Binder Grade-II in the Meghalaya Legislative Assembly Secretariat having 3 (three) years experience in that grade.
				Departmental Competition:
				If vacancy is not filled by promotion, it will be filled by Departmental Competition through skill test and interview limited to staff in the Meghalaya Legislative Assembly Secretariat possessing HSSLC qualification from a recognised Board with technical knowledge in Binding.
101.	Binder	20600 -	6	Promotion:
	Grade-II	48700/-	2 (Two) Male	Vacancy(s) will be filled category wise for male and female posts from amongst the senior most Counter of Meghalaya
		Level 3	4 (Four) Female	Legislative Assembly Secretariat with 3 (three) years experience in that grade Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition through skill test and interview limited to staff of Meghalaya Legislative Assembly Secretariat possessing HSSLC qualification from a recognised Board with technical knowledge in Binding.

102.	Sorter	20600 -	1	Departmental Competition:
		48700/- Level 3		Vacancy will be filled by Departmental Competition through skill test and interview limited to staff in the Meghalaya Legislative Assembly Secretariat possessing 10 th Standard qualification and having work experience of 3 (three) years in Sorting / Supplying / Packing of store materials.
				Direct Recruitment:
				If vacancy is not filled by promotion, it will filled by Open Advertisement through interview from persons with HSLC qualification from a recognised Board with 1 (one) year experience as Sorter/Supplier/ Packer in an organisation of repute.
103.	Assistant	20600 -	4	Departmental Competition:
	Machineman	48700/- Level 3		Vacancy(s) will be filled by Departmental Competition through skill test and interview limited to staff in the Meghalaya Legislative Assembly Secretariat possessing 10 th Standard qualification with 3 (three) years experience in Offset / Digital / Binding / Platemaking. Direct Recruitment: If vacancy is not filled by promotion, it will be filled by Open Advertisement through skill test and interview, from persons possessing Diploma or Trade Certificate in Printing from a recognised Institute with 1 (one) year work experience in Offset Printing.
104.	Junior Driver	20600 - 48700/- Level 3	2	Departmental Competition: Vacancy will be filled by Departmental Competition limited to staff of Meghalaya Legislative Assembly Secretariat with requisite qualification and experience as prescribed for Direct Recruitment.

				Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through skill test and interview from amongst persons possessing HSLC qualification with 3 (three) years experience in driving LMV vehicles and possessing a valid Driving license.
105.	Counter	19000 -	6	Departmental Competition:
		44800/- Level 2		Vacancy(s) will be filled through Departmental Competition through skill test and interview limited to grade IV staff in the Meghalaya Legislative Assembly Secretariat having 10 th standard
				qualification with 3(three) years xperience in that grade with technical knowledge in sheet counting, sheet jogging and Binding. Direct Recruitment:
				If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through skill test and interview from amongst persons possessing Trade certificate in Binding with 3 (three) years experience in binding works in a printing press of repute.
106.	Forme	19000 -	3	Departmental Competition:
	Carrier	44800/-		Vacancy(s) will be filled by Departmental Competition through skill test and
		Level 2		interview limited to grade IV staff in the Meghalaya Legislative Assembly Secretariat with 3 (three) years experience in that grade possessing 10 th Standard qualification and having knowledge in Offset/Digital/Binding/DTP/Reading/Plate-making.

				Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Open Advertisement through interview from persons with HSLC qualification from a recognised Board and possessing Trade Certificate in Printing from a recognised Institute.
107.	Sweeper	17400 - 41000/- Level 1	3	Direct Recruitment: By Open Advertisement through interview from persons with 10 th Standard qualification having 3(three) years work experience as Sweeper in an organisation of repute.
108.	Chowkidar	17400 - 41000/- Level 1	4	Direct Recruitment: By Open Advertisement through interview from persons with 10 th Standard qualification having 3(three) years experience in security duties in an organisation of repute.
109.	Peon	17400 - 41000/- Level 1	9	Direct Recruitment: By Open Advertisement through interview from persons with 10 th Standard qualification having 3(three) years experience as Peon/Office Attendant in an organisation of repute.
110.	Cleaner	17400 - 41000/- Level 1	15	Direct Recruitment: By Open Advertisement through interview from persons with 10 th Standard qualification, with 3(three) years experience as Cleaner in an organisation of repute.

111.	Supplier	17400 -	1	Direct Recruitment:
		41000/- Level 1		By Open Advertisement through interview from persons with 10 th Standard qualification with 1(one) year experience in supply of store materials in an organisation of repute.
112.	Packer	17400 - 41000/-	2	Direct Recruitment:
		41000/-		By Open Advertisement through interview
		Level 1		from persons with 10 th Standard qualification with 1 (one) year experience in Packing of materials in an organisation of repute.
113.	Dak Runner	17400 - 41000/-	1	Direct Recruitment:
		41000/-		By Open Advertisement through interview from persons with 10 th Standard
		Level 1		from persons with 10 th Standard qualification with 1 (one) year working experience as Peon/Office Attendant in an organisation of repute.
114.	Mali	17400 - 41000/-	4	Direct Recruitment:
		41000/-		By Open Advertisement through skill test
		Level 1		and interview from persons with 10 th Standard qualification having 1 (one) year experience in gardening. On selection such candidate will be placed on basic training in gardening.
115.	Mazdoor	17400 - 41000/-	2	Direct Recruitment:
			By Open Advertisement through skill test and interview from persons with 10 th	
		Level 1		Standard qualification having 1 (one) year working experience as Cleaner/Peon/Office Attendant in any organisation of repute.

SCHEDULE II

OF

THE MEGHALAYA LEGISLATIVE ASSEMBLY SECRETARIAT (RECRUITMENT AND CONDITIONS OF SERVICE) RULES, 2020.

SI. No.	Name of Post	Scale of Pay/Level in Pay Matrix	No. of Posts	Method of Appointment
1.	Commissioner & Secretary	94600 - 151700/- Level-22	1	Promotion/Upgradation: From the post of Secretary in the Meghalaya Legislative Assembly with 1 (one) year experience in that grade, possessing Master's Degree in Law, having good knowledge and experience in Legislation, Committees, Administration, Constitutional Law and Parliamentary Procedure and Practices.
2.	Director (Press Wing)	83,900- 1,42,900/- Level-21	1	Upgradation: From the post of Manager with at least 26 (twenty six) years of total service in the Legislative Assembly Secretariat of which at least 18 (eighteen) years of experience in the grade possessing Bachelor's Degree qualification in any discipline with Diploma in Printing Technology and having a good knowledge of Administration and Management, Legislation, Constitutional Law, and Parliamentary Procedure and Practices, Accounts, Establishment, Stores, etc. Upgradation shall be personal to the present incumbent.

3.	Deputy Secretary (Reporting)	71600- 129200/- Level-19	1	Promotion/Upgradation: Upgradation from Chief Reporter in the Meghalaya Legislative Assembly Secretariat with 3 (three) years experience in that grade and possessing a Bachelor's Degree qualification in any discipline from a recognised University.
4.	Under Secretary (Law)	62400 - 123100/- Level-18	1	Promotion: From the post of Law Officer in the Meghalaya Legislative Assembly Secretariat possessing a recognised Degree in Law with 5 (five) years experience in that grade.
5.	Financial Advisor (Finance)	62400 - 123100/- Level-18	1	Deputation: By deputation through selection of suitable officer belonging to State/Central or Autonomous/Constitutional Bodies or Statutory Organisations possessing at least 5 (five) years experience in financial and accounting matters holding analogous post/scale as Financial Adviser or its equivalent. The period of deputation shall not ordinarily exceed three years.
6.	Under Secretary (Legislation)	62400 - 123100/- Level-18	1	Departmental Competition: By selection through Departmental exam and interview limited to gazetted officers from ministerial cadre with at least 8 (eight) years total service in the Meghalaya Legislative Assembly Secretariat possessing LLB degree qualification from a recognized university with sound knowledge of legislation, administration, committee,

				constitutional law and parliamentary procedure and practices and having served in Legislation Branch.
7.	Chief Librarian	55500- 116200/- Level-17	1	Promotion: From amongst the Senior most Senior Librarians possessing Master's Degree in Library Science.
8.	Senior System Engineer (IT Cell)	55500- 116200/- Level-17	1	Promotion: From amongst the post of Computer Programmer/System Manager having BE/B.Tech (CS or IT)/MCA or equivalent with work experience of minimum 1 year in that grade.
9	Superintendent	49000 - 109100/- Level-16	3 1(one)- Establishment 1(one)- Accounts 1(one)- Legislation	Promotion: From Assistant Superintendent in the Meghalaya Legislative Assembly Secretariat and experience in that grade.
10.	Superintendent (Press Wing)	49000 - 109100/- Level-16	1	Departmental Competition: Limited to staff of any grade in the Meghalaya Legislative Assembly Secretariat with at least 25 (twenty five) years of total service of which 15 (fifteen) years experience in DTP/Offset/Platemaking/Reading / Binding/CTP/Accounts/Establishment with good computer knowledge and possessing Bachelor's Degree qualification in any discipline from a recognised University.
11.	Research Officer (Research Cell)	49000 - 109100/- Level-16	1	Promotion: From Assistant Research Officer with atleast 20 (twenty) years of total service in the Meghalaya Legislative Assembly Secretariat possessing

				Master's Degree from a recognized University.
12.	Committee	49000 -	7	Promotion:
	Officer (Committee)	109100/- Level-16		From amongst senior most Superintendents in the Meghalaya Legislative Assembly Secretariat.
13	Senior	45600-	2	Upgradation:
	Librarian	101400/- Level-15		From the post of Librarians in the Meghalaya Legislative Assembly Secretariat with 10 (ten) years experience in the grade and possessing Master's Degree in Library Science. The upgradation shall be personal to the present incumbent(s).
14.	System	45600 -	1	Promotion:
	Manager (IT Cell)	101400/- Level-15		From amongst senior most Assistant System Manager in the Meghalaya Legislative Assembly Secretariat with not less than 2 (two) years experience in that grade.
15.	Audit Officer (Finance)	45600 - 101400/- Level-15	1	Deputation/Re-employment: By deputation through selection of a suitable officer belonging to another service in the Central/State Group 'A' or State Judicial Service with a minimum of 5 years experience in Group "A" post. Preference shall be given to officers belonging to Audit and Accounts Services of Central Government and having work experience in financial matters of Central Government Departments. The period of deputation/re-employment shall not ordinarily exceed three years.

16.	Assistant Estate Officer (Estate Cell)	45600 - 101400/- Level-15	1	Direct Recruitment: By selection from open market through interview from persons possessing B.E./ B. Tech. in Civil Engineering or equivalent qualification from a recognized University/Institute with 1 (one) year experience in construction and infrastructure projects in an organization of repute.
17.	Accounts Officer	45600 - 101400/- Level-15	1	By Promotion: From amongst the Assistant Accounts Officer. Candidate should be completed a Bachelor Degree in any subject. Desirable: Master's in Business Administration/Post graduate Diploma in Financial Management/Cost and Management Accountant. 2 (two) years of experience in Administration and Accounts.
18.	Assistant Accounts Officer	43700 - 97100/- Level-14	1	By Promotion: From amongst the Accountant with Graduate from a recognised university or institute. Should have 3 (three) years experience in accounts.
19.	Public Relations Officer	43700 - 97100/- Level -14	2 1(one) Male 1 (one) Female	By Promotion: From the post of Senior Protocol Officer possessing Bachelor's degree qualification with atleast 2 years experience in that grade.
20.	Assistant Superintendent	42100 - 93900/ Level-13	3 1 (one)- Establishment 1 (one)- MLA Hostel 1(one)- Legislation	Promotion: From amongst senior most UDAs/ Cashier in the Meghalaya Legislative Assembly Secretariat with 2 (two) years experience in any of those grade.

21.	Deputy Marshal (Watch & Ward)	42100- 93900/- Level-13	1	Promotion/Upgradation: From the post of Senior Watch & Ward Officer in the Meghalaya Legislative Assembly Secretariat with 3 (three) years experience in that grade and having background training from Police/Homeguard.
22.	Production Officer (Press Wing)	42,100- 93,900/- Level-13	1	Designation: From Foreman with at least 25 (twenty five) years of total service of which at least 10 (ten) years experience in that grade in the Meghalaya Legislative Assembly Secretariat holding the Pay Scale of 42,100 - 93,900/- in the Pay Matrix Level 13 and will be designated as Production Officer. Designation shall be personal to the present incumbent.
23.	Section Officer (Press Wing)	42,100- 93,900/- Level-13	1	Designation: From Senior DTP Operator with at least 25 (twenty five) years of total service in the Legislative Assembly Secretariat of which at least 3 (three) years experience in that grade holding the Pay Scale of 42,100 - 93,900/- in the Pay Matrix Level 13 possessing Bachelor's Degree qualification from a recognised University with knowledge of Supervision works and will be designated as Section Officer. Designation shall be personal to the present incumbent.
24.	Proof Reading Officer (Press Wing)	42100- 93900/- Level-13	2	Designation: From amongst Senior Readers holding the upgraded scale of pay 42100 - 93900/- in the Pay Matrix Level - 13 with at least 20 (twenty) years total service of which 10 (ten) years experience in that grade in the Meghalaya Legislative Assembly Secretariat and will be designated as

				Proof Reading Officer. Designation will be personal to the present incumbents.
25.	Maintenance Officer (Press Wing)	39400 - 90200/- Level-12	1 (Mainte- nance Section)	Designation: From amongst senior most Electrician cum Mechanic with at least 14 (fourteen) years total service in the grade in the Meghalaya Legislative Assembly Secretariat possessing Diploma in Electrical or Mechanical Engineering from a recognised institute and having experience in supervisory capacity holding the pay scale of 39400 - 90200/- in the Pay Matrix Level - 12 and will be designated as Machine Maintenance Officer. Designation will be personal to the present incumbent.
26.	Junior Engineer (Estate Cell)	39400- 90200/- Level-12	1	Direct Recruitment: By selection from open market through interview from persons possessing Diploma in Civil Engineering from recognized institute and having work experience in construction of residential buildings.
27.	Senior Protocol Officer	39400- 90200/- Level-12	1 (one) Male 1 (one) Female	Promotion: From amongst senior most Protocol Officers with at least 5 (years) total service in the Meghalaya Legislative Assembly possessing Bachelor Degree qualification with proficiency in English and Hindi communication.
28.	Accountant	39400- 90200/- Level-12	1	Promotion: From amongst the Account Assistant having B. Com. and above with work experience as Account Assistant for two years and above.

29.	Assistant	Level-11	1	Placement:
	Nazir			From amongst the suitable UDAs in the
				Meghalaya Legislative Assembly
				Secretariat by selection keeping in
				view the special job requirements.
30.	Upper	37800 -	10	Bassastians
	Division	86400/-		Promotion:
	Assistant			From amongst senior most Lower Division Assistants in the Meghalaya
		Level-11		Legislative Assembly Secretariat with 3
		2000. 22		(three) years experience in that grade.
				(am co, years experience in and ground
31.	Assistant	37800 -	3	Promotion/Upgradation:
	System	86400/-		(1) From amongst the Data Entry
	Manager			Operators in the Meghalaya Legislative
	(IT Cell)	Level-11		Assembly Secretariat having B.Sc. IT OR
		revei-11		B.Sc. Computer Science OR B.Sc.
				Electronics with Diploma in Software
				Management (DISM) or Graduate with Software Engineering Certificate of
				Minimum 3 (three) years course with
				at least 2 (two) years experience in
				handling IT related works in that grade.
		35100-		Promotion / Upgradation :
		82900/-		(2) If vacancy is not filled from (1) it
				will be filled from amongst the Data
		1 1 40		Entry Operator having Graduate
		Level-10		Degree with work experience of atleast
				5 (years) total service in the Meghalaya
				Legislative Assembly Secretariat.
				Preference will be given to Data Entry Operator having atleast 1 year Diploma
				in any Computer Course.
		37800 -		(3) Departmental Competition :
		86400/-		If vacancy is not filled from (1) and (2),
				the post shall be filled by
				Departmental Competition from
		Level-11		among the staff of the Meghalaya
				Legislative Assembly Secretariat who is
				having having B.Sc. Computer Science
				OR B.Sc. IT OR B.Sc. Electronics with

				Diploma in Software Management (DISM) OR Graduate with Software Engineering Certificate of Minimum 3(three) years course. Preference will be given to staff having work experience of atleast 3 years in IT related works in the Meghalaya Legislative Assembly Secretariat.
32.	Production Assistant (Press Wing)	37800 - 86400/- Level-11	1	Direct Recruitment: By selection through direct recruitment from persons possessing HSSLC or equivalent qualification with Diploma in Printing Technology from a recognised Board/Institute with certificates in Graphic Design, DTP and having 5 (five) years work experience in a Printing Press of repute.
33.	CTP & Digital Operator (Press Wing)	37800 - 86400/- Level-11	1	Departmental Competition: By departmental competition through skill test and interview limited to Grade III staff with at least 3 (three) years total service in that grade in the Meghalaya Legislative Assembly Secretariat possessing HSSLC or equivalent qualification from a recognised board with DTP certificates and having experience in hi-tech CTP System Operations/Graphics Design/Color Management in Offset/Screen or Digital printings.
34.	Programming Assistant (IT Cell)	37800 - 86400/- Level-11	1	Departmental Competition: Vacancy will be filled by Departmental Competition through written test, skill test and interview limited to employees of Meghalaya Legislative Assembly Secretariat who are having minimum qualification in BCA/B.Sc.IT/ Diploma in Computer Science & Engineering from recognised institution.

				Direct Recruitment: If Vacancy is not filled by Departmental Competition it will be filled by Open Advertisement through skill test and interview from persons having minimum qualification BCA/B.Sc. IT/Diploma in Computer Science & Engineering from recognised institution.
35.	Gym Instructor (Hostel)	37800 - 86400/- Level-11	2	Direct Recruitment: Vacancy will be filled by Open Advertisement through skill test and interview from persons having Degree qualification from recognised University with Fitness Trainer certificate/Diploma in Physical Education.
36.	Block Printer cum Die Cutter (Press Wing)	32200- 76300/- Level-9	1 (Male)	Departmental Competition: By Departmental Competition through skill test and interview limited to grade III staff with at least 3 (three) years total service in that grade in the Meghalaya Legislative Assembly Secretariat possessing 10 th Standard qualification and having 3 (three) years experience in Leaf/Block/Foil printing and embossing.
37.	Protocol Assistant	32200 - 76300/- Level-9	3	Promotion: From amongst senior most Junior Watch and Ward Assistants in the Meghalaya Legislative Assembly Secretariat having 5 (five) years experience in the grade.

38.	LDA	30300 - 71600/- Level-8	10	Departmental Competition: By selection through Departmental exam and interview limited to staff of any grade with at least 5 (five) years total service in the Meghalaya Legislative Assembly Secretariat possessing a degree qualification from a recognized University with sound knowledge of Administration, Accounts, Establishment, etc., but there will be no claim for promotion in the next higher post from ministerial cadre.
39.	Stenographer Gr. III	30300 - 71600/-	4	Departmental Competition: 80% of the vacancies will be filled by
		Level-8		Departmental Competition through written test, skill test and interview limited to employees having educational qualification of Higher Secondary from a recognised Board with 1 (one) year experience in any posts in the Meghalaya Legislative Assembly Secretariat, with a Shorthand speed of 80 w.p.m. and typing speed of 30 w.p.m. in English typewriter/computer with sound computer background.
				Direct Recruitment:
				Remaining 20% of the vacancies will be filled by selection through speed test and interview from persons with Shorthand speed of 80 w.p.m. and typing speed of 30 w.p.m. in English typewriter / computer background having HSSLC or equivalent qualification from a recognised Board.

40.	Assistant	30300 -	2	Promotion:
			_	
40.	Assistant Librarian	30300 - 71600/- Level-8	2	From amongst senior most Library Assistants in the Meghalaya Legislative Assembly Secretariat with 2(two) years experience in that grade possessing Degree in any subject and Diploma in Library Science from a recognised University. Departmental Competition: If vacancy is not filled by promotion, it will be filled by Departmental Competition limited to employees of the Meghalaya Legislative Assembly Secretariat with 3 (three) years experience in any post and having a Degree in any discipline with Diploma in Library Science from a recognised University.
				Direct Recruitment: If vacancy is not filled by Promotion
				and Departmental Competition, will be filled by Open Advertisement through written test and interview from persons with a Degree in any discipline and Diploma in Library Science from a recognised University.
41.	Account	30300-	1	Promotion :
	Assistant	71600/- Level-8		From amongst the Junior Account Assistant possessing B. Com. and above with experience of 2 years and above. He/She should be well versed with accounting techniques and be acquinted with accounting softwares. He / She should have an indepth knowledge in the field of accounting.
42.	Assistant	30300 -	2	Promotion :
	Section	71600/-	(Binding)	From amongst senior most Binder
	Holder (Press Wing)	Level-8		Clerks/or Section Assistant with at least 15 (fifteen) years total service, of which 5 (five) years experience in that

				grade in the Meghalaya Legislative Assembly Secretariat.
43.	Junior DTP (IT Cell)	28400- 67100/- Level-7	1	Promotion: From amongst the Videographer / Photographer having Graduate with Diploma in DTP with minimum 1 year work experience in that grade.
44.	Junior Account Assistant	26500 - 62400/- Level-6	1	Departmental Competition: By departmental competition from amongst the staff of Meghalaya Legislative Assembly Secretariat having The minimum qualification in Bachelor's Degree in Commerce or Business Administration. Direct Recruitment: If vacancy is not filled by Departmental Competition, will be filled by Open Advertisement through written test and interview from persons with Bachelor's Degree in Commerce or Business Administration.
45.	Technical Assistant (IT Cell)	26500 - 62400/- Level-6	2	Departmental Competition: From amongst the staff of the Meghalaya Legislative Assembly Secretariat having HSSLC with Diploma in Hardware & Networking.
46.	Assistant Block Printer cum Die Cutter (Press Wing)	26500 - 62400/- Level-6	1 (Male)	Departmental Competition: By departmental competition through skill test and interview limited to Grade III & IV staff with at least 3 (three) years total service in the grade(s) in the Meghalaya Legislative Assembly Secretariat possessing 10 th Standard qualification and having 1 (one) year experience in assisting machine operators.

47.	Photographer (Press Wing)	26500 - 62400/- Level-6	1	Departmental Competition: Vacancy will be filled by departmental competition through skill test and interview limited to employees of Meghalaya Legislative Assembly qualification from a recognised Board with Diploma or certificate in Photography and having 1 (one) year experience as photographer. Direct Recruitment: If vacancy is not filled by Departmental Competition, it will be filled by Direct Recruitment through skill test and interview from persons possessing Diploma in Photography from a recognised Institute with 1 (one) year experience as Photographer in an organisation of repute or self employed.
48.	Videographer (IT Cell)	26500 - 62400/- Level-6	1	Departmental Competition: From amongst the staff having HSSLC with Certificate in Videography. Preference will be given to staff having work experience in covering the Assembly Session, Committee, etc.
49.	Photographer (IT Cell)	26500 - 62400/- Level-6	1	Departmental Competition: From amongst the staff having HSSLC with Certificate in Photography. Preference will be given to staff having work experience in covering the Assembly Session, Committee, etc.
50.	Binder Grade - II (Press Wing)	20600 - 48700/- Level-3	3 (Male)	Direct Recruitment: By Open Advertisement through interview from persons with HSLC or equivalent qualification from a recognised Board with Certificate / Diploma in Printing or Binding having some experience in the Binding job.

51.	Duftry (Press	19000-	1	Promotion:
	Wing)	44800/-	(Male)	From amongst senior most Peons in order of merit in the Meghalaya
		Level-2		Legislative Assembly Secretariat
				holding the pay scale of 17400 -
				41000/- with 5 (five) years total service in that grade and having experience in
				Treasury and Bank duties.
52.	Xerox	19000-	6 (Male)	Departmental Competition:
	Operator	44800/	,	By Departmental Competition through
				skill test and interview limited to grade
			5 (five)-	IV staff with at least 3 (three) years
		Level-2	Assembly	total service in that grade in the
			Secretariat	Meghalaya Legislative Assembly
				Secretariat possessing 10 th Standard
			1 (one) -	qualification and having 1 (one) year
			For Press	experience in operating Xerox
			Wing	machine.
53.	Security	17400-	6	Direct Recruitment:
	Guards	41000/-		By selection from open market through
				physical fitness test and interview from
		Level-1		persons with basic home guards
				training/NCC or Security background and possessing HSLC or equivalent
				qualification from a recognised Board
				having 1 (one) year experience in an
				organisation of repute.